



**STATED MEETING OF SESSION**  
**New Hope Presbyterian Church (EPC)**

**Tuesday, July 28, 2020 at 6 PM**  
**(Combined In-person and Zoom meeting)**

**Minutes**

<b>Teaching Elders:</b>		Pastor Eddie Spencer	EA	Pastor Mike Jones	P
<b>Class of 2020</b>		<b>Class of 2021</b>		<b>Class of 2022</b>	
David Carpenter	Z	Bill Ashton	EA	Steve Boutelle	P
Bill Enslin	P	Al Frees	P	Sheldon Church	P
Art Hunkins	P	Randy Hincks	P	Sean Ellis	P
Pat Mehaffie	P	Jeannie Martin	Z	Jackie Elliott	Z
Signe Pagel	Z			Jerry Franz	Z
				Ken Seim	P
Ed Harger (Staff)	P	Tom Pear (Guest)	P	Bob Welsh (Member)	P
Chuck Knox (Trea)	P	Zack U. (Ass't Dir Student Ministry)	P	Pam P. (Dir of Early Childhood Ministry)	P
P=Present, EA= Excused Absence, A= Absence, Z=Zoom					

1. Opening Prayer: Pastor Mike
2. Clerk of Session Report
  - a. **MSC (Pat M./Randy H/Unanimous)** to approve the Session minutes for June 23rd as presented. (See attached report).
  - b. **MSC (Steve B./Bill E/Unanimous)** to approve the Membership Statistical Report as presented. (See attached report)
  - c. Vote on Commissioners to the General Assembly meeting was tabled until next month's meeting.
3. Testimony for membership: Tom Pear presented himself for membership. He gave a testimony as how he came to and is living for his Lord and Savior Jesus Christ. **MSC (Ken S./Art H./Unanimous)** to accept Tom Pear into full membership.
4. Recommendation to establish a special committee to look into current trends regarding church membership, etc. (Pastor Mike, Chairperson).  
 Pastor Mike will select members for this special committee and will report back to Session it's finding.  
**MSC (Randy H./Sheldon C./Unanimous)** to authorize this special committee as outlined by Pastor Mike. (See attachment)

5. Financial Ministry (Randy H/Chuck K).
  - a. Financial Reports: Chuck presented a favorable report on the financial status of NHP. He noted the faithfulness of God's people, especially during this time. (See attachment)
  - b. Randy H. presented the need to establish a special Ad Hoc committee to develop a procedure for handling the newly established Ministerial scholarship Fund. The procedure must be in accordance with IRS regulations. **MSC (Bill E./David C./Unanimous)** to form this Ad hoc committee per the attached recommendation. The recommendation also included making the Clerk of Session the Chairperson of this committee. The chairperson will also select members for this committee.
  
6. Opening Facilities- Phase 2 (Pastor Mike):
  - a. After a presentation by Pam Poland. along with written input from others and after much discussion it was **MSC (Jerry F./Jackie Z/Unanimous)** to have:
    - I. Early Childhood and Children's Ministries:  
Begin with two weeks of Soft openings (Sundays, Aug 30<sup>th</sup> and Sept 6<sup>th</sup>).  
If all goes well, the regular openings will begin on Sunday, Sept 13<sup>th</sup>.
    - II. Student Ministry will begin their activities starting on Wednesday, Sept 16<sup>th</sup>
    - III. Note: The Early Childhood, Children and Student ministries will follow whatever guidelines and/or mandates that come down from the Lee County Dept of Education.  
We have a responsibility to do everything possible to keep our children and staff safe. (See the attached procedures and protocols that will be in place).
  - b. **MSC (Al F./Steve B/Unanimous)** effective, August 1<sup>st</sup>, we will begin opening the facilities for church related group activities. However, there are some exceptions.
    - I. No Adult classes will be accommodated at this time with one exception.  
For these Adult classes, we suggest, if you are not already doing so, using some type of on-line technology (Zoom, Skype, Phone, etc.) to hold your class.
  - c. CDC guidelines must be followed at all times.  
Also, face coverings must be worn at all times while in any of the buildings.
  - d. Since downsizing the capacity of our facilities, to about 25% of occupancy, it limits the availability of our classrooms. Therefore, all requests need to be submitted on-line via ELI and will be scheduled by Ed hanger, Dir of Facilities and Operations.

Please do not assume any confirmation for a classroom until Ed has gotten back to the individual representing the requesting group.

7. Other Council/Ministry Status Updates and/or Reports (See attached reports):
  - a. Youth and Student Ministries report: Zack Unkenholz
  - b. Children Ministries report: Debbie Norris
  - c. Early Childhood Ministries report: Pam Poland
  - d. Mission/Outreach Council Minutes: Jim Mayer
  - e. Deacon's Minutes: Jill Ritterbusch
  
8. New Business:
  - a. Property Council:  
Recommendation to consider building a Structural Patio for Rm 212  
See attached proposal/related material.  
This item has been tabled until next month's meeting.
  
9. Old Business:
  - a. Look at establishing a Nominating Committee for the next class (2023) of Elders, Deacons and Trustees (Pastor Mike).  
  
**MSC (Bill E./Pat M./Unanimous)** to look into setting up a Nominating Committee. This committee will be chaired by the Clerk of Session and will give a status report to Session at the next month's meeting. The chairperson will also recommend to Session a slate of potential candidates for this Nominating committee.  
Note: The procedure as outlined in the NHP By-Laws will be followed for this Nominating process.
  
10. Closing Prayer: Ken S.

Respectfully submitted by:

Pastor Mike, Moderator  
Art Hunkins, Clerk of Session



## New Hope Presbyterian Church (EPC)

### RptMS01- Monthly Membership Statistics for: June 2020

<b>Active Membership as of the Beginning of Month</b>		<b>1,023</b>
New Members this Month	11	
<b>Membership (Unadjusted)</b>		<b>1,034</b>

<b>Membership Removals for the Month</b>		
Members Deceased this Month	4	
Members Transfer Out this Month	0	
Members- Session has Approved to Remove	73	
<b>Total Removals for this Month</b>		<b>-77</b>

<b>** Total Active Members as of the End of Month</b>	<b>957 **</b>
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<b>Active Affiliates as of the Beginning of Month</b>		<b>32</b>
New Affiliates this Month	0	
<b>Affiliates (Unadjusted)</b>		<b>32</b>

<b>Affiliate Removals for the Month</b>		
Affiliates Deceased this Month	0	
Affiliates Transfer Out this Month	0	
Affiliates- Session has Approved to Remove	0	
<b>* Total Removals for this Month</b>		<b>0</b>

<b>** Total Active Affiliates as of the End of Month</b>	<b>32 **</b>
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<b>*** Total Active Membership:</b>	<b>989 ***</b>
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## New Hope Presbyterian Church of SWFL, Inc.

## Balance Sheet

As of June 30, 2020

07/16/20

Cash Basis

	Jun 30, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
11001 · Busey Operating	337,707.58
11005 · Finemark Checking	138,978.88
11009 · Petty Cash	200.00
<b>Total Checking/Savings</b>	<b>476,886.46</b>
<b>Total Current Assets</b>	<b>476,886.46</b>
<b>Fixed Assets</b>	
13003 · Office Equipment	49,011.94
13010 · Church Organ	736,149.04
13101 · Land Acquisition	2,451,549.32
14101 · Pre-Project Capital Costs	146,401.37
15101 · New Building Costs	7,754,368.97
19101 · Accumulated Depreciation	-72,739.56
<b>Total Fixed Assets</b>	<b>11,064,741.08</b>
<b>TOTAL ASSETS</b>	<b>11,541,627.54</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
22001 · Federal Tax Payables	377.22
22002 · FICA/Medicare Payables	-177.22
22101 · Retirement/IRA Payable	401.17
<b>Total Other Current Liabilities</b>	<b>601.17</b>
<b>Total Current Liabilities</b>	<b>601.17</b>
<b>Long Term Liabilities</b>	
24001 · Capital Building Mortgage	390,493.45
<b>Total Long Term Liabilities</b>	<b>390,493.45</b>
<b>Total Liabilities</b>	<b>391,094.62</b>
<b>Equity</b>	
30001 · General Fund	149,856.27
31001 · Amortized Capital Reserve Fund	50,000.00
31201 · Operational Contingency	4,868.00
31301 · Land/Facilities/Equip/Furnish	9,904,250.09
31302 · Organ Fund	736,149.04
31401 · Campus Debt Reduction Fund	13,276.70
32001 · Worship Fund	
32101 · Worship/Music Fund	2,640.98
32201 · Organ Maintenance Fund	16,531.64
32301 · Memorial Fund	2,279.10
<b>Total 32001 · Worship Fund</b>	<b>21,451.72</b>
33001 · Preschool Fund	199.63
34001 · Kid's Ministry Fund	
34101 · Kids Ministry General	6,902.83
34301 · Kids Special Projects/Events	104.92
<b>Total 34001 · Kid's Ministry Fund</b>	<b>7,007.75</b>
35001 · Student Ministry Fund	
35101 · Student Ministry General	261.95
35201 · Student Events	1,351.32
35202 · Student Projects	268.35
35301 · Student Retreat	50.00
35402 · Student HS Trip	1,700.00

10:30 AM

## New Hope Presbyterian Church of SWFL, Inc.

## Balance Sheet

As of June 30, 2020

07/16/20

Cash Basis

	Jun 30, 20
35411 · Student Trip Scholarship	2,453.89
<b>Total 35001 · Student Ministry Fund</b>	<b>6,085.51</b>
36001 · Adult Class Funds	
36102 · Adult New Community Class	1,655.42
<b>Total 36001 · Adult Class Funds</b>	<b>1,655.42</b>
36201 · Womens Ministry Fund	
36211 · COF World Mission	2,099.53
36212 · COF Deborah Circle	311.38
36214 · COF Lois Circle	267.07
36215 · COF Rebekah Circle	818.00
36222 · Womens Mission	1,999.81
36231 · Womens Retreat Registrations	425.93
36232 · Womens Retreat Donations	229.43
<b>Total 36201 · Womens Ministry Fund</b>	<b>6,151.15</b>
36301 · MOPS Fund	
36311 · MOPS AM	5,821.60
36321 · MomsNext AM	2,498.04
36331 · Moms @ Night	1,727.86
<b>Total 36301 · MOPS Fund</b>	<b>10,047.50</b>
37001 · Missions Fund	
37121 · Local Brittany Apartments	1,789.68
37131 · Local Dunbar Booster Club	5,354.52
37171 · We Care	200.00
37301 · Supporting Ministry Fund	3,363.71
37321 · Supporting Mission Kid Care	375.00
37501 · Outreach Ministry Fund	4,742.54
37511 · Outreach ECHO	1,710.00
37521 · Outreach Edwards-New Intl	300.00
37700 · Mission Trips Fund	
37701 · Mission Trip DR 2020	159.50
<b>Total 37700 · Mission Trips Fund</b>	<b>159.50</b>
37711 · Mission Trips Scholarships	861.14
37801 · Mission Projects	43,662.95
<b>Total 37001 · Missions Fund</b>	<b>62,519.04</b>
38011 · Care & Compassion Fund	31,035.59
38201 · Single Moms Ministry	1,392.00
38601 · Seminary Scholarship Fund	304.40
38901 · Memorial Garden Perpetual Care	35,537.94
Net Income	108,745.17
<b>Total Equity</b>	<b>11,150,532.92</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>11,541,627.54</b>

10:31 AM

07/16/20

Cash Basis

**New Hope Presbyterian Church of SWFL, Inc.**  
**Session General Fund Financials vs Budget**  
**June 2020**

	<u>Jun 20</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Jan - Jun 20</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Bud...</u>
<b>Ordinary Income/Expense</b>							
<b>Income</b>	<b>154,150.11</b>	<b>138,506.70</b>	<b>111.3%</b>	<b>984,673.71</b>	<b>963,724.20</b>	<b>102.2%</b>	<b>1,981,161.00</b>
<b>Gross Profit</b>	<b>154,150.11</b>	<b>138,506.70</b>	<b>111.3%</b>	<b>984,673.71</b>	<b>963,724.20</b>	<b>102.2%</b>	<b>1,981,161.00</b>
<b>Expense</b>							
62000 · Worship/Music	3,675.56	0.00	100.0%	15,143.72	23,600.00	64.2%	23,600.00
63000 · Christian Education	691.36	0.00	100.0%	32,564.42	91,900.00	35.4%	91,900.00
66800 · Hospitality/Fellowship	179.62	0.00	100.0%	5,911.66	11,550.00	51.2%	11,550.00
70000 · Missions & Outreach							
71000 · Local Outreach	8,144.57	0.00	100.0%	17,694.71	38,000.00	46.6%	38,000.00
73100 · Supporting Roles	0.00	0.00	0.0%	15,500.00	31,000.00	50.0%	31,000.00
75000 · Outreach	0.00	0.00	0.0%	52,250.00	104,500.00	50.0%	104,500.00
76000 · Missionary Care & Trips	0.00	0.00	0.0%	0.00	15,000.00	0.0%	15,000.00
77001 · Administration	0.00	0.00	0.0%	0.00	1,500.00	0.0%	1,500.00
77011 · Mission General Spending	0.00	0.00	0.0%	1,739.58	5,000.00	34.8%	5,000.00
77021 · Mission Events	0.00	0.00	0.0%	822.28	5,000.00	16.4%	5,000.00
<b>Total 70000 · Missions &amp; Outreach</b>	<b>8,144.57</b>	<b>0.00</b>	<b>100.0%</b>	<b>88,006.57</b>	<b>200,000.00</b>	<b>44.0%</b>	<b>200,000.00</b>
78100 · Care Ministries	2,083.33	0.00	100.0%	13,138.05	29,500.00	44.5%	29,500.00
78500 · Deacons	25.85	0.00	100.0%	803.00	3,050.00	26.3%	3,050.00
79000 · EPC Support	2,833.33	0.00	100.0%	17,792.62	38,000.00	46.8%	38,000.00
88000 · Facilities & Campus	7,364.78	0.00	100.0%	71,284.31	188,070.00	37.9%	188,070.00
88500 · Administration	5,261.65	0.00	100.0%	49,714.90	135,890.00	36.6%	135,890.00
89001 · Mortgage Principal and Interest	1,330.44	0.00	100.0%	71,330.44	168,000.00	42.5%	168,000.00
90000 · Personnel	78,703.14	0.00	100.0%	519,356.77	1,091,601.00	47.6%	1,091,601.00
<b>Total Expense</b>	<b>110,293.63</b>	<b>0.00</b>	<b>100.0%</b>	<b>885,046.46</b>	<b>1,981,161.00</b>	<b>44.7%</b>	<b>1,981,161.00</b>
<b>Net Ordinary Income</b>	<b>43,856.48</b>	<b>138,506.70</b>	<b>31.7%</b>	<b>99,627.25</b>	<b>-1,017,436.80</b>	<b>-9.8%</b>	<b>0.00</b>
<b>Net Income</b>	<b>43,856.48</b>	<b>138,506.70</b>	<b>31.7%</b>	<b>99,627.25</b>	<b>-1,017,436.80</b>	<b>-9.8%</b>	<b>0.00</b>

**New Hope Presbyterian Church of SWFL, Inc.**  
**Session Restricted: Transactions**  
**June 2020**

	TOTAL
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
42000 · Worship	
42031 · Memorial Gift	100.00
<b>Total 42000 · Worship</b>	<b>100.00</b>
44100 · Kids Ministry	
44381 · Camp KidJam	450.00
<b>Total 44100 · Kids Ministry</b>	<b>450.00</b>
45000 · Student Ministries	
45711 · High School Summer Trip	1,750.00
<b>Total 45000 · Student Ministries</b>	<b>1,750.00</b>
49101 · Building Fund Pledge	3,904.00
51000 · Missions	
51100 · Local Missions Income	
51071 · We Care	200.00
51099 · Local Discretionary	260.00
<b>Total 51100 · Local Missions Income</b>	<b>460.00</b>
55000 · Outreach Missions	
55021 · Edwards NMSI	300.00
<b>Total 55000 · Outreach Missions</b>	<b>300.00</b>
<b>Total 51000 · Missions</b>	<b>760.00</b>
58100 · Caring Ministries	
58101 · Care & Compassion	1,780.40
<b>Total 58100 · Caring Ministries</b>	<b>1,780.40</b>
58601 · Seminary Scholarship Income	304.40
<b>Total Income</b>	<b>9,048.80</b>
<b>Gross Profit</b>	<b>9,048.80</b>
<b>Expense</b>	
63000 · Christian Education	
65000 · Student Ministries	
65711 · HS Summer Missions Trip	50.00
<b>Total 65000 · Student Ministries</b>	<b>50.00</b>
<b>Total 63000 · Christian Education</b>	<b>50.00</b>



10:31 AM  
07/16/20  
Cash Basis

**New Hope Presbyterian Church of SWFL, Inc.**  
**Session Restricted: Transactions**  
**June 2020**

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	<u>TOTAL</u>
<b>70000 · Missions &amp; Outreach</b>	
<b>71000 · Local Outreach</b>	
71061 · Verity	40.00
71091 · Local Discretionary Expenses	<u>720.42</u>
<b>Total 71000 · Local Outreach</b>	760.42
<b>77011 · Mission General Spending</b>	<u>-50.00</u>
<b>Total 70000 · Missions &amp; Outreach</b>	710.42
<b>78100 · Care Ministries</b>	
78101 · Care and Compassion	<u>2,427.22</u>
<b>Total 78100 · Care Ministries</b>	<u>2,427.22</u>
<b>Total Expense</b>	<u>3,187.64</u>
<b>Net Ordinary Income</b>	<u>5,861.16</u>
<b>Net Income</b>	<u><u>5,861.16</u></u>

July 22, 2020

From: Finance Committee (Randy H)

To: Session

Re: Interest only payments

Background: During the Session meeting on April 17, 2020 it was presented – voted – supported as motion carried to adjust NHP mortgage to interest only payment for three months initially with option for additional three months, if needed.

At this time, God's people have been blessing NHP immeasurably more with their giving and our recommendation is to go back in faith and continue our full monthly mortgage payment of \$ 14,000. (Believe this will be in September 2020 ).

PROPOSAL FOR REOPENING THE CHURCH  
FOR MINISTRY TEAM AND SUPPORT GROUP MEETINGS

I propose it is time to reopen the church to better support our Ministry Teams and various support groups that are accustomed to meeting at church.

While we cannot support large groups of individuals like those attending Sunday School, The Well or Wednesday night gatherings and maintain desired distancing, we do have various rooms available that can accommodate many meetings to support our ministry teams and support groups; Room 212 can accommodate up to 18-20, other rooms like 206 up to 6-10 and the sanctuary up to 80-100. For example, some of the teams and groups that could utilize the church while maintaining desired distancing, and the rooms that would accommodate them, are:

- Missions could meet in Room 206
- Deacons, Student Ministry leaders, etc. could meet in room 212
- Chronic Pain could meet in the sanctuary
- Organizers for Mops and Christmas Shoebox could meet in either Room 212 or the sanctuary, depending on numbers

The rooms could be reserved similar to the way rooms have been reserved in the past, and requests would be approved as long as they do not interfere with previously scheduled events.

I realize that approval of this proposal will require us to implement additional cleaning and sanitization measures in addition to incurring additional costs for electricity, trash removal, etc., but those are all expenses we would normally incur under usual operations.

In His Service,

Al Frees

July 6, 2020

From: Pam Poland, Dir Early Childhood ministries  
To: Session  
RE: Use of Facilities (Ed building, etc.)

The MOPS group is requesting the use of NHP facilities for an all-day planning meeting tentatively scheduled for Saturday, August 1<sup>st</sup>.

We will follow all the CDC guidelines including social distancing.

I plan on being at the Session meeting to answer any questions that may come up.

For His Gospel Kingdom

July 22, 2020

From: Finance Ministry

To: Session

RE: Setting up and managing the newly approved Ministerial Scholarship fund

At last month's meeting, Session approved establishing a Ministerial Scholarship fund for the church.

Considering IRS regulations, we now need to look at how this fund will be set-up and managed to meet and stay within IRS regulations and guidelines.

Concerns:

1. We need to be sure gifts are given to the church and no specific person is "supported" directly by a donor's request.
2. Also, IRS rules show that these types of funds need a written, auditable process with criteria for selection and fund distribution.

Past practices (according to Chuck Knox):

1. As far as the support for a ministerial student, NHP has provided this in the past for Andy Cornett. Today he is at Signal Mountain, TN. The church came along side and helped him with prayer and financial support so he could concentrate on his studies.
2. The church also assisted Elizabeth Daniels.

Recommendation to Session:

1. Establish a small ad hoc group including the:
  - a. Treasurer,
  - b. A Finance Ministry member,
  - c. Clerk of Session
  - d. Director of Finance
  - e. A Deacon representative
  - f. and the Pastor(s)
2. This group will meet to develop the criteria and process to manage this fund.  
(Please see attached some of the questions that need to be addressed)
3. A proposal will be brought back to session for their review and approval.
4. Note: With some slight changes, probably in the criteria, this same procedure could be used to manage the Care and Compassion (Benevolence) fund.

July 24, 2020

To: Session  
From: Pam Poland, Dir of Early Childhood Ministry  
RE: Monthly Report

1. We directors have met with Pastor Mike and have developed recommendations on reopening children's/student's ministry. I believe he will include those details in his report.
2. I have a nursery staff/leader retreat planned for July 27th where we will discuss all the new procedures for opening. Attached is my draft of procedures. There will be some tweaking I'm sure after I share with all the staff and leaders.
3. In addition, I am continuing to meet with families at their homes and delivering fun stuff for the toddlers and preschoolers plus putting videos and worship dance songs online for them to view during their worship time.

## **Little Sprouts Sunday opening info:**

### New Guidelines for Preparation:

Create detailed communication with pictures, videos and emails for families to see how we are preparing our environment and welcoming them back on campus.

Limit number of children in a room to 10 with 2 adult/student leaders

Parents/adults will not be allowed in rooms or hallway. Leader or student volunteer will escort each child to class and back to parent at end of hour.

Weather permitting entrance from the playground. Check in will be in the rooms.\*

### Extra Cleaning Guidelines:

All soft toys removed from rooms- pillows, dress up, doll clothes

All moveable toys separated into bins and removed from room- each shift gets its own bin. 48 hours after last shift all toys and bins get disinfected in either bleach water wash, Lysol spray, or dishwasher, air dry overnight then placed back in bins for next shift.

Cleaning schedule posted in each room and bathroom. Staff rotates on cleaning duties using bleach water or pink stuff from Ed.

Which include:

1. Wiping down of all chairs and tables and door handles
2. Large toys such as kitchens and shelving units.
3. Wiping down of all bathroom fixtures- toilets, flush handles, sinks, and faucets

### Safety of staff/volunteers:

Everyone needs temp taken upon entry **max temp allowed entry=100.3**

Everyone needs to wash hands up to elbows for 20 seconds right after temp taken- before touching anything.

Everyone needs to wear green apron which will be washed after every shift.

Everyone needs to wear mask- kind tbd

Infant and toddler leaders must also remove shoes- wear slipper/socks

*I highly recommend all working with our children limit their exposure during their personal time. Washing hands frequently, using hand sanitizer, wearing masks while shopping, avoiding crowded places and large friend/family gatherings, if travelled to hot spot self-quarantine for 14 days, and being wise.*

### Safety of Children:

Every child will have temp taken before entering. **Max temp allowed = 100.3**

Each child will have their own box of craft supplies. (crayons, scissors, glue)

If weather permits- divide each group into an outside group and inside group. One leader takes a group outside, one stays inside and teaches the lesson, does the activity, then switch. Obviously there will be more children outside at one time as all 3 older classrooms will be doing this. Unless we use an adult room and use that as a second room for large play.

### Inside Time-

All children must wash hands as soon as they come in to room, then after each transition- changing from inside play to outside play and vice versa. Also, at the end of the shift right before parents come, toys will go away and we'll squirt sanitizer in hands then do finger play songs, watch Ollie video or dance to praise songs until parents come.

Older infants and toddlers must be in every other seat in feeding tables. Utilize high chairs. Do activities with them while they are seated. Only take 2-3 out at a time to play on floor.



Outside time-

Breaks may be taken as many times as necessary (weather/temp) under the umbrella and have a drink - one leader will sit and do a story, finger play, sing a song, or parachute play while the other leaders disinfect the play structure and balls. The play structure and balls will get disinfected again during the switch of the groups of children.

The play house and small play structure will be temporarily removed.

If weather permitting, children, escorted by a leader or student volunteer, will exit out the playground for parent pick up. Infants and toddlers will be carried, or stroller, out to parent by leader or student volunteer. \*

\*Drop off and pick up might change once we see traffic patterns after the first couple soft opening days.



July 22, 2020

From: Zack (Ass't Dir of Student Ministries)

To: Session

RE: Student Ministry Report: June/July

- Zack and the adult small group leaders are actively reaching out to every student in our ministry via texts/calls/social media/zoom and in-person meet-ups.
- Zack has been sending a weekly video (via email and social media) outlining what's going on with Youth Ministry to keep families up to date.
- Zack has continued small events outside of the church including prayer gatherings and picnics on the patio with students.
- Every other week Zack has been running Zoom Game Nights for students (varying between Wednesdays and Fridays).
- With the input of his student ministry leaders, Zack has come up with a plan for reopening Student Ministry in the safest way possible.
- The weekly Zoom Bible study using videos from RightNow Media has been postponed to the fall due to a lack of interest.
- Zack is currently working with Jim Mayer to plan some serving opportunities for students in August.

**Deacons present** – Sue Bova, Chris Bundschu, Al Cason, David Childs, Candy Engleman, Doug Keno, Pam LaRiviere, Steve McKinnon, Marlys Norve, Karen Pultz, Sandra Raak, Kathy Orkowski, Jill Ritterbusch, Mindy Rutherford, Alan Staffon

**Unable to attend** – Linda Daniels, Mark Dillehay, Christine Glatz, Emily Reese

Thank you to Pastor Mike who joined us and who opened our meeting with prayer.

Moderator, Doug Keno, thanked everyone for coming in person to the meeting, since the last two months we have met on Zoom. It was great to see everyone.

A big thank you to Mark Dillehay for setting up our Zoom meetings in April and May.

We wished Pam LaRiviere a happy June birthday.

We discussed our opening this weekend June 28 and also the 2 Thursday night services. Communion will be taken this Thursday and at Sunday services. We will then begin our usual schedule of communion the first Sunday of each month.

Pastor Mike shared with us that our youth director, Jordan Bates, will be going to a new opportunity in Colorado Springs. We are sorry to see her go but God has great plans for her in Colorado. She will be leaving the end of July.

Minutes approval - The minutes of the May meeting were approved.

Treasurer's report – No new expenses this last month. The Deacons have a \$3000 budget for 2020 and have spent \$577.15.

### Book Discussion – Ministering Through Spiritual Gifts

Chapter 4 in our book is on the gift of service. Deacons are about serving others and Timothy was a big help to the apostle Paul and had a heart for serving others. Our pastors, church staff, volunteers, deacons and elders, by serving, make lives better for those who they help.

One thing those who serve need to be aware of is do not forget about your own needs or the needs of your family. Also during all your serving don't neglect your own spiritual needs.

Hallmarks of Godly service: be alert, be hospitable, be generous, be joyful, be flexible, be available, and be diligent in seeing a project to completion.

And whatever you do, do it heartily, as to the Lord and not to men, knowing that from the Lord you will receive the reward of the inheritance; for you serve the Lord Christ.

Colossians 3:23, 24

Jesus was the greatest servant of all.

### Old Business

Doug has updated the Deacon encouragement card list. It has been emailed to us. If you know of anyone else that should be added to the list, please let Doug know. Doug also emailed to us the deacon special friends list. Please keep in touch with these people so they don't feel forgotten.

Pastor Eddie has compiled calling lists to keep in touch with New Hope people. If you would like to take a list and make phone calls that would be very much appreciated. Contact Doug for a list.

Candy Engelmann brought samples of paper table clothes to be used at our receptions rather than cloth. It is expensive to launder the cloths at a cleaners. Pam LaRiviere will head up a meeting with Marlys Norve, Kathy Orkowski, and Karen Pultz to decide on a plan to take care of the cloth table cloths after they are used. Pam will contact Jeannie Martin to get input from her.

### New Business

Joel Sills memorial service is July 25 at 10:00 am. There will not be a reception afterwards, however we do need deacons to be with the family that morning.

### Property Council

Roof repairs are being made and the sanctuary is being sanitized in preparation for services.

Doug Keno closed our meeting in prayer.

Respectfully submitted,

Jill Ritterbusch

**Minutes for Mission Council Meeting  
June 8, 2020**

**Members Present:** Bill Ashton, Robin Flanagan, Art Hunkins, Bonnie Hunkins, Pam LaRiviere and Jim Mayer

**Members Absent:** Jim LaRue, Olivia Myers, Ken Seim, Veronica Towe and Bob White

The meeting was called to order by Jim Mayer at 6:00 pm via Zoom.

Jim Mayer opened with prayer and then gave the devotional on fourth chapter in *Across the Street and Around the World* which talked about cultivating cross-cultural disciples.

The minutes for the May meeting were approved as written by a motion made by Art Hunkins, seconded by Robin Flanagan and unanimously approved by the council.

**Old Business:**

- a. The Mission Council Monthly Financial Review was given by Jim Mayer.
- b. We will be continuing to make peanut butter & jelly sandwiches for We Care.
- c. The liaison contacts for the month were reviewed (see attachment).
- d. The Celebration of Colonial 5<sup>th</sup> Graders was held Wednesday, June 3.
- e. Jim LaRue will be in contact with someone to follow up on possible needs of farm people in Immokalee.
- f. Jim Mayer read the thank you cards received Kevin & Andrea Erwin, Young Life, Teen Challenge, BJ & Chris Diggins and the Weinmann's.
- g. The Council agreed that Lifeline's need to replace their commercial freezer could use funds from the \$25,000 returned from Next Level. The Council will decide about this once we find out what the freezer will cost. Jim asked members to check with their liasons about needs.

**New Business:**

- a. Jim Mayer asked Pastor Mike Jones for a list of church planting for Mission Council to at least put on prayer list.

The next meeting will be held on Monday, August 10, 2020, at 6:00 pm. Robin Flanagan will give the opening prayer and lead the devotional.

The closing prayer was given by Jim Mayer and the meeting was closed at 6:55 pm.

Respectfully submitted,

Bonnie Hunkins

July 27, 2020

From: Property Council

To: Session

RE: Structural patio covering for Room 212

Recommendation to consider putting up a sustainable structural patio covering for 212.  
Estimate cost is c. \$35,000.

See line item (highlighted in Yellow) on the attached "List of Projects and Needs" from the Property Council which was submitted to Session on June 12, 2019.