



**STATED MEETING OF SESSION
New Hope Presbyterian Church (EPC)**

**Tuesday: November 26, 2019 (6pm- RM 212)
Minutes**

Session (Elders)

Teaching Elders:		Pastor Eddie Spencer	P	Pastor Gregg Meserole	P
Class of 2019		Class of 2020		Class of 2021	
Carlton Anderson	EA	David Carpenter	EA	Bill Ashton	P
Steve Boutelle	P	Bill Enslin	P	Al Frees	P
Scott Connell	P	Art Hunkins	P	Randy Hincks	P
Jason Harre	EA	Pat Mehaffie	P	Jeannie Martin	EA
John Nord	EA	Signe Pagel	P	Alice Stanley	EA
Bill Roeder	P				
Kathy Scharlau	EA				
Ed Harger (Staff)	P	Chuck Knox (Treas)	P	Bob Welsh (Guest)	P
				Quorum	Yes
P=Present, EA= Excused Absence, A= Absence					

1. Opening Prayer: Pastor Eddie
2. Elder/Deacon roundtable discussion
 - a. Pastor Gregg gave a short presentation of the new on-line Curriculum (RightNow Media) that will be available to all church members, effective Dec 8th. He went into the availability of the resources for the individual, small Bible groups, etc.
3. At this point the Deacons broke off for their own meeting.
4. Clerk of Session Report
 - a. **MSC (Bill R./Al F/Unanimous) to approve** the October minutes as presented. (See attached report)
 - b. **MSC (Bill E./Signe P/Unanimous)** to approve the membership statistical report (RptMS01) as presented. (See attached report)
 - c. **MSC (Randy H/Pat M/Unanimous)** to assign Bob Welsh and Art H. to contact and work with Presbytery on the installation Service of Pastor Mike Jones. It is tentatively scheduled for the evening of Sunday, Jan 26th.
5. **MSC (Al F/Randy H/Unanimous)** to begin the 8:00 am morning Worship service on Sunday, Jan 5, 2020. It was also noted the need for ushers at this time.
6. Nominating Committee: (Al F.)
 - a. **MC (Scott C/Unanimous)** to accept the slate of candidates as presented for Congregational approval (See Attached Report).
The Congregational meeting to elect this slate of Officers is set for Dec 29th and the ordination of these newly elected Officers will be held on Jan 12, 2020.

- b. The Nominating Committee also recommended that Session would make the following exceptions:
 - i. Since Al Staffon was originally a Nominating committee member, we are asking Session to make an exception to the bylaws and allow Al Staffon to remain on the ballot. (See attached report)
MC (Bill E/Unanimous) to accept the recommendation to allow Al to run for another term as Deacon.
 - ii. Since Mark Dillehay is working a very limited number of hours (temporarily on staff), we are asking Session to make an exception to the By-Laws and allow Mark Dillehay to remain on the ballot for Deacon. (See attached report)
MC (Signe P/Majority Carried with one descending vote) to have Mark remain on the ballot for Deacon.
- 7. Finance Ministry (Randy Hincks):
 - a. **MC (Scott C/Unanimous)** to Authorize the Pastors' Housing Allowance for 2020 (See attachment):
 - i. Pastor Eddie Spencer: 50,685
 - ii. Pastor Mike Jones: 45,000
 - b. **MC (Bill R/Unanimous-** after some discussion) to approve the 2020 Budget as presented. (See attached report)
- 8. Financial reports (Chuck Knox): See attached report.
 Chuck noted given the existing projection, at year-end, we will probably have a shortfall of about \$90,000.
- 9. Personnel Council Update (Scott C): See attached report.
 The job descriptions for the staff have been completed.
- 10. Vision Framing Group sub-committee (Scott C./Ed Hager): See attached report
 The following recommendation was presented to Session with the hope of authorizing the formation of a Building Committee to look at developing a feasibility study (preliminary plan) on Option "C" including estimated projected costs for the total project. The purpose of this plan is to have something more concrete for future discussions.
 After much discussion, it was tabled until our February 2020 Session meeting.
- 11. Other Council/Ministry Status Updates and/or Reports (See attached reports):
 - a. Youth and Student Ministries report: Jordan Bates
 - b. Children Ministries report: Debbi Norris
 - c. Early Childhood Ministries report: Pam Poland
 - d. Mission/Outreach Council Minutes: Jim Mayer
 - e. Deacon's Minutes: Jill Ritterbusch
- 12. Old Business:
 - a. Review and Approval of the Mission's Council Policy and Procedures
 - b. Proposed Schedule for Session review and approval on the Revised Constitution and By-laws.
 - i. The Constitution and By-laws will be emailed to all of the Elders by the end of this year. This will give us time to review and prepare for our Feb meeting.

- ii. Looking to have a Congregational meeting sometime in April to ratify the Revised Constitution and By-Laws.

13. New Business: No items at this time.

14. Tabled Items:

- a. Review of potential Outreach opportunities (with new housing being built next door, etc.) It was the consensus to further explore this opportunity that the Lord has laid before us. We had some general conversation as to what could be done here.

15. The meeting was closed in prayer by: Bill E.

Unless there are pressing items, there will be **no** Session meeting during the month of December. The next Session meeting will be held on Jan 28th, 2020.

There will also be a dinner meeting at this time for the retiring and newly elected Elders.

Note: Don't forget our season of prayer at 5:45pm

Respectfully submitted,
Pastor Eddie, Moderator
Art H., Clerk of Session



New Hope Presbyterian Church (EPC)

RptMS01- Monthly Membership Statistics for: **October 2019**

Active Membership as of the Beginning of Month		1,004
New Members this Month	18	
Membership (Unadjusted)		1,022
Membership Removals for the Month		
Members Deceased this Month	2	
Members Transfer Out this Month	0	
Members- Session has Approved to Remove	0	
Total Removals for this Month		-2
** Total Active Members as of the End of Month		1,020 **
<hr/>		
Active Affiliates as of the Beginning of Month		33
New Affiliates this Month	0	
Affiliates (Unadjusted)		33
Affiliate Removals for the Month		
Affiliates Deceased this Month	0	
Affiliates Transfer Out this Month	0	
Affiliates- Session has Approved to Remove	0	
* Total Removals for this Month		0
** Total Active Affiliates as of the End of Month		33 **
*** Total Active Membership:		1,053 ***

Prepared by the Church Admin Office 11-Nov-19

2019 NOMINATING COMMITTEE REPORT

Following is the slate of officers the committee is nominating:

Elder

Class of 2022

Steve Boutelle
Sheldon Church
Jackie Elliott
Sean Ellis
Jerry Franz
Ken Seim

Deacon

Class of 2022

David Childs
Linda Daniels
Mark Dillehay²
Pam LaRiviere
Karen Pultz
Emily Reese
Al Staffon¹

Class of 2020

Chris Bundschu
Judy Clarke

Trustee

Class of 2022

Jason Harre

Two items I need to bring to Session's attention:

1. Al Staffon was elected to the Nominating Committee. About a week after our first meeting, he called me and said he was interested in serving another term as a deacon. I told him that as a member of the nominating committee, he could not be nominated but if he resigned from the committee, we could nominate him for another term. Some time later, I thought I should get a copy of New Hope's bylaws. In reading the bylaws, I found they explicitly state in item 7 (c) that once a person is elected to the nominating committee, such person is not allowed to resign from the committee and have his/her name placed in nomination. We are asking Session to make an exception to the bylaws and allow Al Staffon to remain on the ballot.

2. After asking Mark Dillehay to serve as a deacon, we learned that he is working, and being compensated for, about 8 hours a week. Item 7 (c) of the bylaws also states that employees of the church will not serve on Session or the Board of Deacons. Again, we ask Session to make an exception as Mark is working such limited hours.

Respectfully submitted,
Al Frees
Chairman, 2019 Nominating Committee

Proposed 2019 Officer Training and Discussion Schedule

Wednesday Nov. 20

Topic: Schedule, topics and Introductions

Wednesday Dec. 11

Teaching: Spiritual life and Character

Discussion: Reading assignment in Leadership Training Guide (pg169-172)

Wednesday Dec. 18

Teaching: New Hope Vision

Discussion (Church history): Guide (pages 7-15, 17-28)

Wednesday January 8

Teaching: Reformed Doctrine

Discussion (Theology): Guide (pages 45-53, 63-70, 77-84)

Wednesday January 15

Teaching: New Hope Vision

Discussion: EPC Position Papers

Wednesday January 22

Teaching and Discussion: Presbyterian Government (Reading assignment in Leadership Training Guide, pages 153-162)

Discussion: Role of Elder and Deacon

Important Dates and Tasks

By Monday December 15- Send a picture and bio. to Jessica, our Office Manager, jessica@newhopefortmyers . The bio. should cover:

- Your spiritual story (3 or 4 sentences).
- Your family
- How long you have been at NHP and your participation and service at NHP
- What excites you about the opportunity to serve

Sunday December 29- Congregational Meeting to elect Officers.

Sunday January 12- Ordination and Installation at the service you regularly attend

New Hope Presbyterian Church of SWFL, Inc.
Profit & Loss Budget Overview
 January through December 2020

	Jan - Dec 20
Ordinary Income/Expense	
Income	
40000 · General Budgeted Income	1,981,161.00
Total Income	1,981,161.00
Expense	
62000 · Worship/Music	
62001 · Worship Administration	
62031 · Memorial Gift Expense	0.00
62111 · Sanctuary Flowers/Decor	1,500.00
62121 · Communion Supplies	500.00
62141 · Sanctuary Audio/Video Equipment	2,000.00
62151 · Worship Banquet	250.00
Total 62001 · Worship Administration	4,250.00
62200 · Contemporary Worship	
62211 · Praise Music	200.00
62221 · Praise Equipment Purchase	2,500.00
62231 · Praise Instrument Maintenance	500.00
62241 · Worship License & Fees	4,500.00
62291 · Praise Events/Concerts	500.00
Total 62200 · Contemporary Worship	8,200.00
62300 · Traditional Worship	
62311 · Traditional Choral Music	4,250.00
62321 · Traditional Instrumental Music	1,750.00
62331 · Traditional Equipment Purchase	1,000.00
62341 · Trad. Instrument Maintenance	1,000.00
62351 · Guest Musician Stipend	1,200.00
62371 · Children's Music	350.00
62381 · Conference Education	1,600.00
Total 62300 · Traditional Worship	11,150.00
Total 62000 · Worship/Music	23,600.00
63000 · Christian Education	
63100 · Preschool	
63101 · Basic Needs	3,150.00
63111 · Curriculum/Support	3,000.00
63121 · Improvements	3,000.00
63131 · Annual Events	50.00
63141 · Staff Appreciation	850.00
63151 · Staff Training	50.00
63161 · New Baby/Parent Gifts	100.00
Total 63100 · Preschool	10,200.00
64100 · Kids	
64111 · Sunday 9.30 AM X-Factor	4,300.00
64121 · Sunday 11 AM Remix	500.00
64131 · Wed PM X-Treme Team	2,000.00
64141 · Confirmation	1,000.00
64201 · Room Environment	250.00
64211 · Materials & Supplies	1,500.00
64221 · Bibles	1,200.00
64231 · Kids on a Mission	0.00
64241 · Leader Training/Appreciation	1,000.00
64251 · Directors' Conference	400.00
64261 · Enrichment	400.00
64271 · Parent Resources/Library	0.00
64281 · Community Building w/ Parents	200.00
64291 · Prayer Partners	0.00
64301 · Christmas Celebration	0.00
64311 · Daddy/Daughter Dance	1,500.00
64321 · Mom/Son Event	1,500.00

New Hope Presbyterian Church of SWFL, Inc.

11/11/19

Profit & Loss Budget Overview

Cash Basis

January through December 2020

	Jan - Dec 20
64331 · Family Fun Nights	1,000.00
64341 · Easter Experience	1,000.00
64351 · Mother/Father Day	500.00
64361 · VBS	4,500.00
64381 · Camp KidJam	6,600.00
Total 64100 · Kids	29,350.00
64901 · Child Protection Services	500.00
65000 · Student Ministries	
65201 · Curriculum	400.00
65211 · Confirmation	500.00
65221 · Set and Decor	600.00
65231 · Food and Beverages	4,500.00
65241 · Games	400.00
65251 · Audio/Video/Lighting	500.00
65261 · Student Servant Team	200.00
65271 · Event Promotion	1,300.00
65301 · Team Development/Apprecation	1,400.00
65311 · Contact Work	1,250.00
65321 · Training/Conferences	1,700.00
65331 · Intern Expenses	500.00
65401 · Creative Events	2,500.00
65503 · Local Missions	250.00
65602 · Student Retreats	9,500.00
65611 · HS Senior Expenses	300.00
65701 · MS Summer Missions Trip	5,500.00
65711 · HS Summer Missions Trip	5,500.00
67791 · Student Scholarships	2,000.00
Total 65000 · Student Ministries	38,800.00
66100 · Adult Ministry	
66101 · Adult JOY Class	0.00
66102 · Adult New Community Class	0.00
66111 · Sunday School Curriculum	250.00
66121 · Adult Wednesday PM Curriculum	0.00
66131 · Small Group/Life Group Material	0.00
66141 · Adult Teacher Training/Resource	0.00
66161 · Annual Devotional Book	0.00
66162 · Upper Room/Devotionals	500.00
66171 · Adult Special Events	0.00
66180 · Fusion College/20's	
66181 · Fusion Curriculum	0.00
66182 · Fusion Events	0.00
66183 · Fusion Food & Beverages	0.00
Total 66180 · Fusion College/20's	0.00
Total 66100 · Adult Ministry	750.00
66200 · Womens Ministry	
66201 · Womens Events General	1,000.00
66202 · The Well Bible Study	0.00
66222 · Womens Missions	0.00
66231 · COF Books/General Expenses	0.00
66241 · COF Deborah Circle	0.00
66242 · COF Hannah Circle	0.00
66243 · COF Lois Circle	0.00
66244 · COF Rebekah Circle	0.00
66261 · Womens Retreat	0.00
Total 66200 · Womens Ministry	1,000.00
66400 · MOPS/MomsNext/MomsPM	
66411 · MomsNext	0.00
66421 · MOPS@Night	0.00

New Hope Presbyterian Church of SWFL, Inc.
Profit & Loss Budget Overview
 January through December 2020

	Jan - Dec 20
Total 66400 · MOPS/MomsNext/MomsPM	0.00
66500 · Men's Ministry	
66501 · Men's Fellowship	0.00
66511 · Men's Curriculum	0.00
Total 66500 · Men's Ministry	0.00
66600 · Family Ministry	
66601 · Family Curriculum	0.00
66611 · Family Special Events	3,000.00
66621 · Family/Marriage Speakers	750.00
66631 · Family Contact Work	1,250.00
66641 · Lay Leader Training	1,000.00
66651 · Family Conference Costs	600.00
66681 · Family Camping/Trips	500.00
Total 66600 · Family Ministry	7,100.00
Total 63000 · Christian Education	87,700.00
64801 · RightNow Media	4,200.00
66800 · Hospitality/Fellowship	
66801 · Hospitality Center	250.00
66810 · Kitchen	
66811 · Church Coffee/Beverages	7,000.00
66812 · Food Supplies	1,000.00
66813 · Pantry Supplies	3,000.00
66814 · Kitchen Supplies	300.00
66821 · Kitchen Events	0.00
Total 66810 · Kitchen	11,300.00
66841 · Spring Event	0.00
Total 66800 · Hospitality/Fellowship	11,550.00
70000 · Missions & Outreach	
71000 · Local Outreach	
71001 · Lifeline	6,000.00
71011 · Colonial Elementary	6,000.00
71051 · Teen Challenge	4,000.00
71061 · Verity	6,000.00
71071 · We Care	6,000.00
71081 · Young Life	10,000.00
Total 71000 · Local Outreach	38,000.00
73100 · Supporting Roles	
73001 · Finn/One Mission Foundation	4,000.00
73011 · Frame/New International	4,000.00
73021 · Diggins/Wycliffe	12,000.00
73041 · Holsten/MAF	0.00
73051 · Edwards Scholarship Fund	0.00
73071 · Wilson/Pioneers	5,000.00
73081 · Brooks/Pioneers	6,000.00
Total 73100 · Supporting Roles	31,000.00
75000 · Outreach	
75001 · ECHO Interns	8,000.00
75002 · ECHO Field Experience	0.00
75011 · Boden/Frontiers	6,000.00
75021 · Edwards/New International	20,000.00
75031 · Erwin/Faith Partners	30,000.00
75041 · Griffith/New International	18,000.00
75061 · Nykamp/EPC World Outreach	10,000.00
75071 · Weinman/Young Life Intl	12,500.00

New Hope Presbyterian Church of SWFL, Inc.

Profit & Loss Budget Overview

January through December 2020

	Jan - Dec 20
Total 75000 · Outreach	104,500.00
76000 · Missionary Care & Trips	
76001 · 2020 Missionary Care & Trips	15,000.00
Total 76000 · Missionary Care & Trips	15,000.00
77001 · Administration	1,500.00
77011 · Discretionary Spending	5,000.00
77021 · Mission Events	5,000.00
Total 70000 · Missions & Outreach	200,000.00
78100 · Care Ministries	
78102 · Single Moms Ministry	0.00
78201 · Counseling Services	25,000.00
78301 · Stephen Ministries	4,300.00
78401 · Cards of Caring	0.00
78402 · Wrapped in Love	200.00
Total 78100 · Care Ministries	29,500.00
78500 · Deacons	
78501 · Memorial Services	1,756.00
78511 · Postage/Supplies	600.00
78521 · Benevolence	0.00
78531 · Retreats & Events	700.00
Total 78500 · Deacons	3,056.00
79000 · EPC Support	
79001 · General Assembly Support	15,000.00
79002 · Florida Presbytery Support	4,000.00
79011 · GA & FL Presbytery Travel Costs	4,000.00
79081 · Presbytery Church Planting	15,000.00
Total 79000 · EPC Support	38,000.00
88000 · Facilities & Campus	
88001 · Maint Contract HVAC	3,600.00
88011 · Maint. Contract Sewer Pump	1,500.00
88021 · Maint Contract Irrigation Pump	1,000.00
88031 · Maint Contract Fire Systems	2,500.00
88041 · Maint Contract Kitchen Equip	1,000.00
88051 · Maint Contract Cleaning Service	14,520.00
88061 · Maint. Contract Lawn/Pest	50,000.00
88066 · Contract Interior Plants	2,500.00
88071 · Security Monitoring Service	700.00
88081 · Building Subcontractors Other	8,000.00
88101 · Electric	35,000.00
88111 · Water/Sewer/Trash	12,500.00
88121 · Traffic Control	12,000.00
88201 · Medical Equipment/Supplies	250.00
88221 · Security System Maintenance	2,000.00
88231 · HVAC Maintenance/Repairs	8,000.00
88241 · Landscaping Needs	1,000.00
88251 · Golf Cart Maintenance	2,000.00
88261 · Custodial Supplies	6,000.00
88271 · Building Maintenance Supplies	2,000.00
88281 · Building Repairs	4,000.00
88291 · Tools/Equipment Purchase/Repair	3,000.00
88301 · Mileage/Vehicle Rental	2,000.00
88311 · Furnishings	4,000.00
88321 · Operations Administration	1,000.00
88399 · Misc Property Expenses	8,000.00
Total 88000 · Facilities & Campus	188,070.00
88500 · Administration	

New Hope Presbyterian Church of SWFL, Inc.

Profit & Loss Budget Overview

January through December 2020

	Jan - Dec 20
88501 · Office Supplies	8,000.00
88502 · Office Equipment & Maintenance	600.00
88518 · Advertising	2,000.00
88520 · Postage	
88521 · Postage Meter Lease Fees	1,300.00
88522 · Postage for Meter	3,750.00
Total 88520 · Postage	5,050.00
88530 · Printing Costs	
88531 · Copier Lease/Copy Count	19,000.00
88532 · Printing - Outside Vendor	1,500.00
Total 88530 · Printing Costs	20,500.00
88540 · Fees	
88541 · Bank Charges	1,000.00
88563 · Online Vendor Fees	9,000.00
88564 · Online Processing Costs	12,000.00
Total 88540 · Fees	22,000.00
88560 · Information Technology	
88561 · Computer Hardware	6,000.00
88562 · Software License & Support	10,000.00
88565 · Website License & Fees	1,000.00
88566 · Contractors Website/Print	18,000.00
88568 · Telephone/Internet	4,000.00
Total 88560 · Information Technology	39,000.00
88572 · Staff Special Events	500.00
88573 · Office Water Cooler	240.00
88582 · Storm Water Assessment	15,000.00
88583 · Property/Liability Insurance	23,000.00
Total 88500 · Administration	135,890.00
89001 · Mortgage Principal and Interest	168,000.00
90000 · Personnel	
90001 · Pastoral Costs	
90011 · Pastoral Salary/Housing	220,359.00
90021 · Pastoral Pension	21,436.00
90031 · Ministry Expense - Spencer	2,500.00
90041 · Ministry Expense - Austin/Jones	1,500.00
Total 90001 · Pastoral Costs	245,795.00
91001 · Ministry Staff	
91011 · Ministry Staff Salary	347,081.00
91021 · Ministry Expense-Ball	1,000.00
91031 · Ministry Expense-Bates	1,000.00
91061 · Ministry Expense-Norris	1,000.00
91071 · Ministry Expense-Poland	1,000.00
91081 · Ministry Expense-Asst Director	1,000.00
Total 91001 · Ministry Staff	352,081.00
92001 · Support Staff	
92011 · Support Salary	239,613.00
92021 · Support Expense-Orr/Meserole	1,000.00
92031 · Support Expense-Starner	1,000.00
Total 92001 · Support Staff	241,613.00
93001 · Nursery Staff	
93011 · Nursery General	50,000.00
Total 93001 · Nursery Staff	50,000.00

2:50 PM

11/11/19

Cash Basis

New Hope Presbyterian Church of SWFL, Inc.

Profit & Loss Budget Overview

January through December 2020

	<u>Jan - Dec 20</u>
94001 · Mobile Phone Allowance	8,932.00
94011 · Health Life/Dis Insurance	106,762.00
94021 · Non-Pastoral Retirement	17,418.00
94031 · Employer FICA/Medicare	49,994.00
94041 · Workers' Comp Insurance	8,000.00
94051 · Payroll Service Fees	6,000.00
95001 · Reserve	5,000.00
Total 90000 · Personnel	<u>1,091,595.00</u>
Total Expense	<u>1,981,161.00</u>
Net Ordinary Income	<u>0.00</u>
Net Income	<u><u>0.00</u></u>

New Hope Presbyterian Church of SWFL, Inc.
Balance Sheet
 As of October 31, 2019

	Oct 31, 19
ASSETS	
Current Assets	
Checking/Savings	
11001 · Busey Operating	38,937.22
11005 · Finemark Checking	237,626.94
11009 · Petty Cash	200.00
Total Checking/Savings	276,764.16
Total Current Assets	276,764.16
Fixed Assets	
13003 · Office Equipment	49,011.94
13010 · Church Organ	731,598.00
13101 · Land Acquisition	2,451,549.32
14101 · Pre-Project Capital Costs	146,401.37
15101 · New Building Costs	7,720,447.97
19101 · Accumulated Depreciation	-72,739.56
Total Fixed Assets	11,026,269.04
TOTAL ASSETS	11,303,033.20
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
22001 · Federal Tax Payables	377.22
22002 · FICA/Medicare Payables	-177.22
22101 · Retirement/IRA Payable	401.17
Total Other Current Liabilities	601.17
Total Current Liabilities	601.17
Long Term Liabilities	
24001 · Capital Building Mortgage	596,318.93
Total Long Term Liabilities	596,318.93
Total Liabilities	596,920.10
Equity	
30001 · General Fund	185,315.50
31001 · Amortized Capital Reserve Fund	50,000.00
31201 · Operational Contingency	6,718.00
31301 · Land/Facilities/Equip/Furnish	9,698,424.61
31302 · Organ Fund	731,598.00
31401 · Campus Debt Reduction Fund	41,080.90
32001 · Worship Fund	
32101 · Worship/Music Fund	1,490.98
32201 · Organ Maintenance Fund	11,455.74
32301 · Memorial Fund	1,937.97
Total 32001 · Worship Fund	14,884.69
33001 · Preschool Fund	199.63
34001 · Kid's Ministry Fund	
34101 · Kids Ministry General	7,535.97
34201 · Kids Sunday AM Offering	83.46
34301 · Kids Special Projects/Events	54.92
34501 · Kids Camp KidJam	291.76
Total 34001 · Kid's Ministry Fund	7,966.11
35001 · Student Ministry Fund	
35101 · Student Ministry General	2,734.21
35201 · Student Events	1,351.32
35202 · Student Projects	268.35
35301 · Student Retreat	3,863.00

10:04 AM
11/20/19
Cash Basis

New Hope Presbyterian Church of SWFL, Inc.
Balance Sheet
As of October 31, 2019

	Oct 31, 19
35401 · Student MS Trip	-3,479.84
35402 · Student HS Trip	2,311.59
35411 · Student Trip Scholarship	1,353.89
Total 35001 · Student Ministry Fund	8,402.52
36001 · Adult Class Funds	
36102 · Adult New Community Class	2,580.42
Total 36001 · Adult Class Funds	2,580.42
36201 · Womens Ministry Fund	
36211 · COF World Mission	1,099.53
36212 · COF Deborah Circle	121.38
36214 · COF Lois Circle	122.07
36215 · COF Rebekah Circle	238.00
36231 · Womens Retreat Registrations	450.93
36232 · Womens Retreat Donations	399.23
36401 · Women Ministry Events	-174.80
Total 36201 · Womens Ministry Fund	2,256.34
36301 · MOPS Fund	
36311 · MOPS AM	8,125.07
36321 · Moms @ Night	2,606.71
36331 · MomsNext AM	2,929.61
Total 36301 · MOPS Fund	13,661.39
37001 · Missions Fund	
37101 · Local Ministries General	1,298.92
37111 · Local Colonial Elementary	521.56
37121 · Local Brittany Apartments	1,789.68
37131 · Local Dunbar Booster Club	8,082.62
37141 · Local Dream Center	200.00
37171 · We Care	600.00
37301 · Supporting Ministry Fund	3,062.61
37321 · Supporting Mission Kid Care	375.00
37501 · Outreach Ministry Fund	21,450.15
37511 · Outreach ECHO	1,710.00
37711 · Mission Trips Scholarships	1,705.76
37801 · Mission Projects	4,559.12
Total 37001 · Missions Fund	45,355.42
38011 · Care & Compassion Fund	21,625.36
38901 · Memorial Garden Perpetual Care	33,609.74
39999 · Miscellaneous Fund	390.00
Net Income	-157,955.53
Total Equity	10,706,113.10
TOTAL LIABILITIES & EQUITY	11,303,033.20

New Hope Presbyterian Church of SWFL, Inc.
Profit & Loss Budget vs. Actual General Fund
October 2019

	<u>Oct 19</u>	<u>Budget</u>	<u>Jan - Oct 19</u>	<u>YTD Budget</u>	<u>Annual Bud...</u>
Ordinary Income/Expense					
Income					
40000 · General Budgeted Income	115,173.54	137,752.00	1,452,101.71	1,625,681.68	2,105,841.00
40011 · Interest Income	504.87		4,736.22		
42000 · Worship	100.00		3,142.50		
44100 · Kids Ministry	207.10		10,554.12		
45000 · Student Ministries	171.41		877.71		
46000 · Adult Ministry	90.00		2,490.00		
46200 · Womens Ministry	155.00		3,623.00		
46500 · Mens Ministry	0.00		2,696.39		
46600 · Family Ministries	0.00		15.00		
46800 · Hospitality	20.00		1,074.00		
48001 · BizNet Income	200.00		840.00		
49001 · Miscellaneous Income	0.00		0.00		
51000 · Missions	120.00		2,255.00		
58100 · Caring Ministries	0.00		590.00		
58500 · Deacons Ministry	300.00		450.00		
Total Income	<u>117,041.92</u>	<u>137,752.00</u>	<u>1,485,445.65</u>	<u>1,625,681.68</u>	<u>2,105,841.00</u>
Expense					
62000 · Worship/Music	1,730.31	0.00	22,791.71	20,300.00	20,300.00
63000 · Christian Education	4,374.05	0.00	84,916.98	106,700.00	106,700.00
66800 · Hospitality/Fellowship	971.90	0.00	9,996.53	11,800.00	11,800.00
68001 · BizNet Expenses	740.00		740.00		
70000 · Missions & Outreach	29,505.06	0.00	163,118.61	202,500.00	202,500.00
78100 · Care Ministries	2,113.33	0.00	22,997.18	28,100.00	28,100.00
78500 · Deacons	261.39	0.00	1,874.77	2,950.00	2,950.00
79000 · EPC Support	3,666.66	0.00	43,018.26	48,000.00	48,000.00
88000 · Facilities & Campus	15,954.42	0.00	145,946.58	202,900.00	202,900.00
88500 · Administration	6,508.23	0.00	112,909.82	150,350.00	150,350.00
89001 · Mortgage Principal and Interest	14,000.00	0.00	140,000.00	168,000.00	168,000.00
90000 · Personnel	83,086.66	0.00	859,123.36	1,164,241.00	1,164,241.00
Total Expense	<u>162,912.01</u>	<u>0.00</u>	<u>1,607,433.80</u>	<u>2,105,841.00</u>	<u>2,105,841.00</u>
Net Ordinary Income	<u>-45,870.09</u>	<u>137,752.00</u>	<u>-121,988.15</u>	<u>-480,159.32</u>	<u>0.00</u>
Net Income	<u><u>-45,870.09</u></u>	<u><u>137,752.00</u></u>	<u><u>-121,988.15</u></u>	<u><u>-480,159.32</u></u>	<u><u>0.00</u></u>

New Hope Personnel Council – update Nov. 20, 2019

Submitted by Scott Connell, Co-Chair

Items Discussed:

- Mike Jones Oct. 18 examined by EPC Presbytery. To start first week of January 2020.
- Update - Review of the NHP Employee Evaluation's – Staff self-evaluation's completed and returned to Gregg Meserole and under review.
- Gregg Meserole – notice of departure. Discussion by Council in progress.

November 18, 2019

To: Session

From: Vision Framing / Foreground Action Initiatives: 90 Day : sub – committee

(Scott Connell and David Carpenter)

RE: Overcrowding of the CE Building

Background:

March 7, 2018 - Session Ad Hoc Committee: NHP Campus Expansion “Pros & Cons” met with Paul Amazeen, David Carpenter, Scott Connell, Larry Scrabis & Eddie Spencer.

June 26, 2018 From: Short Term Facilities Committee: Chris Bundschu, Ed Harger, Scott Connell, David Carpenter . Recommendation / Approved - Church Consultant: Auxano

After reviewing the many changes that have taken place at NHPC over the past five years, we feel it would be very helpful to set aside a period of several months to reassess all aspects of NHPC. We ask that the elders set aside time to pray specifically for God’s clear direction. Prior to considering any major building plan we need to understand that we, in effect, have two different congregations (Traditional & Contemporary), that may not share the same goals and vision for the church. We believe it is critical that as we go forward, we go together “...in one accord.” We believe a qualified church consulting firm would be invaluable in helping us with that.

The Auxano Group (aka Vision Framing) was established and met from November 2018 through May 2019. Through the process of Vision Framing and the development of the Horizon Storyline which includes the “Action Initiatives : 90 -days”, thus a Facilities Audit and Assess Groups. After analyzing the worship attendance, it is the understanding that NHP has an overcrowding situation only three months of the year and that we have several options that can easily solve that situation, such as adding an 8am service or a Saturday evening service when necessary. However, need for class room space has become a year around factor.

A part of the work developed from this work identified the following:

This is the same issue Session discussed two years ago. The overcrowding of the CE Building: lack of meeting / class room space during the peak hours / days of activities.

As the activities of our Church continue to grow the need for improvements continue to be recognized. During the initial design and budget process of the Facility, the priority / emphases was directed towards building area / square footage. After three plus years as we continue to grow, develop, and establish activities specific needs arise to accommodate.

Current Situation:

The analysis currently indicates that the overcrowding occurs during the peak periods of Sunday morning and Wednesday nights. On Sunday mornings the Facility is being utilized at 100% and on Wednesday nights the useable space is also being utilized at 100%. The overcrowding during these time periods are restricting the necessary facilities for specific Youth and Adult related education and development opportunities.

Such as: during the Wednesday night Youth “Common Ground” session after they meet as a large group, there is a “break-out” period for the Youth to separate into small groups for study and discussion time. Currently there are not enough separate rooms accommodate the need.

The Adult classes on both Sunday mornings and Wednesday nights are experiencing similar overcrowding, those limiting the start of new classes and group meeting spaces.

Solution:

The creation of additional meeting / classroom space in a facility that is flexible to accommodate a mix of uses with movable chairs & tables to facilitate the required needs. Estimated space required 3500 sf +/-.

Options:

A – Expansion of the existing Christian Education Building 18,000 sf +/-*

B – Development, design and construction of the “ Multi - Use Building” 22,100 sf +/- *

C – Development, design and construction of a “Flex - Use Building” 3500+- sf + 3000+- sf for Maint. Facilities use.

* Option “C” would also be required as part of Options A and B due to required parking, etc.

Recommendation:

This recommendation is for the Building Committee be summoned and authorized to proceed with Option “C” – Development of conceptual plans, design, specific cost for the total project after which the Session would approve the project prior to permitting & construction of a “Flex - Use Building” 3500 sf + 3000 sf for Maint. Facilities use.

November Session Report

Children's Ministry

VBS 2020- this year's VBS theme is Cokesbury Publishers "To Mars and Beyond." We are learning to power up by trusting in God's power. God can do more than we can ask or imagine in and through us.

Mom-Son Amazing Team Challenge is January 12, 2020 at 2:00 pm. Leaders are Maggie Hagar and Heidi Sabo. There is a limit of 40 teams (mom and son(s)). Registration is open now.

Student Ministry report for October-November

- SoulStation on Sunday mornings has continued, we are using LIVE's "Journey to Freedom" curriculum and students seem to be well receptive to it. **We still need additional adults to volunteer during this hour.** *The name of this student Sunday morning class is changing to streamline our language in student ministry beginning in January 2020. So, Common Ground will meet on Sunday mornings at 9:30am and on Wednesday nights at 6:30pm.
- We've had several new middle and high schoolers attend Common Ground on Wednesday nights and the leaders continue to follow up with them.
- We had a small gathering of high school students at our worship night this past month.
- Jordan (and Mark Dillehay) are leading a small group of student leaders (called Student Servant Team, SST), helping develop leadership skills and equipping these students to take more ownership of the student ministry, using their gifts to help it grow and develop and be effective in ministering to them and their peers. It's so exciting to see them already blooming and growing!
- Contact work with students is ongoing.
- Steve Boutelle, the chairman of the "Assistant Director of Student Ministry search committee" can give further updates on our search for an ADSM. This position is crucial in order for our Small Group Leaders (SGLs) to keep up with the growth of our group and minister effectively to all the students (and also a very important position to fill if Jordan is to flourish in her position as Director and not burn out). PLEASE PRAY.
- **URGENT needs for 2020:**
 - **adult volunteer helpers and teachers for Sunday mornings 9:30-10:30am** (we are averaging 60 students every Sunday and need more than just 3-4 adults helping out)

Submitted by

Jordan Bates

Director of Student Ministry

Deacons present- Sharen Anderson, Sue Bova, Chris Bundschu, Judy Clarke, Candy Engelman, Christine Glatz, John Hoving, Doug Keno, Steve McKinnon, Carolyn Melton, Marlys Norve, Sandra Raak, Jill Ritterbusch, Mindy Rutherford, Alan Staffon, Jan Zylstra

Unable to attend - Al Cason, Kathy Orkowski

Doug Keno opened the meeting with prayer.

Opening comments - Moderator Doug Keno welcomed everyone to the meeting. Jill Ritterbusch was wished a happy birthday.

Doug thanked all the deacons for helping with the memorial service for Pam Zapf.

Minutes approval - The minutes of the September meeting were approved. They will now be sent to the New Hope website.

Treasurer's report –Steve McKinnon reported that Deacons have spent \$1463.38 of our \$2950 for 2019.

The Joy of Encouragement

We continued our discussion of the book The Joy of Encouragement with Chapter 9 “The Write Way to Encourage.” Cards and notes mean a lot to those who receive them. There are 5 ways written encouragement can be a powerful influence for good in the lives of people to which we send notes and cards.

1. Written encouragement is deliberate.
2. Written encouragement is definite.
3. Written encouragement is direct.
4. Written encouragement is durable.
5. Written encouragement is distance-proof.

Writing notes and sending cards is a large part of our Deacon ministry. David Jeremiah says there is great joy in the ministry of written encouragement...on both sides of the pen.

For November read Chapter10 “With Friends Like These.”

Old Business

We discussed our visitation ministry and how that was working. Some deacons shared stories of their visits and it is a positive experience for both parties. However, once in a while a person does not want a visit which is fine. That person will be deleted from the visitation list.

If you think of a person who would benefit from a visit please let Doug know.

4 Score and More Brunch

The brunch will be held on Thursday, March 26, 10 – noon. Candy Engelman has gotten a speaker for the morning. Jan Zylstra is working on the invitations and will be the emcee for the event.

New Business

January 28, 2020 at 6:00 pm will be the first meeting of the year for elders and deacons. We will begin the year with a combined dinner. Jan Zylstra and Jill Ritterbusch will be chairing this dinner with help from an elder.

A new procedure will be put into place for the delivery of the sanctuary flowers. Each month 2 deacons will be responsible for delivering the flowers. We will have sign-ups either through ELL or a sheet passed out at a deacon meeting. This will begin in January.

This month there were no proposals from property council. The council is working on a plan to raise up the New Hope sign on Plantation so it is more visible.

To end our meeting we broke into prayer groups to pray for our special needs people and any other prayer concerns.

The next church prayer meeting will be Saturday, November 9 at 9:30 am.

Carolyn Melton reminded the deacons that every Wednesday morning in the sanctuary from 9 – 10 there is a prayer time.

Our next meeting will be November 26 at 6:00 pm beginning with joining the elders. This will be our last meeting of 2019.

Respectfully submitted,

Jill Ritterbusch

Report from Early Childhood Ministry 11/27/19

Our ECM team is doing a fantastic job! Our MOPS program is off to an amazing start this year. More than one hundred moms are a part of this ministry- so about a hundred children are as well. Thankfully one group meets in the evening which helps with the space and staffing in the nursery. As our morning group continues to grow I am looking to hire several awesome people. If you all know anyone who would like a very part time job where they really make a difference in the lives of families, I would love to talk with them.

Our Sunday morning leaders and curriculum continue to be loved by our families attending. We've changed things up a bit in our pk-4 class, Tamara Moore and Marion McGary have taken on the role of "storyteller" during the last hour. We've purchased some simple costumes for the children as Tamara works with them to act out the story each week. The four year olds really love this. We will be gradually working toward doing some large group worship time in room 205 with these classes as well.

We've had a few new families start coming regularly. I've met with several of the moms of these families, in an effort to get to know them better. We usually meet for breakfast or coffee. I've got several more meetings scheduled in December and January.

We continue to have lots of fun decorating our hallway each month with the theme provided by the curriculum. Kathy Kellenberger has been instrumental in getting this done each month, Christina Kelchner is her helper. Please if you see them let them know what a great job they've done. It creates such a fun environment for our families.

I schedule the ECM staffing one month ahead and each months schedule is posted on my wall just outside my cubicle. I invite you to stop by and check out how busy we are; or if you have any specific questions please, stop and ask or email me.

Personally, I have been working on some continuing education classes online through INCM- International Network of Children's Ministry. I've completed a child development module and I'm currently working on a leadership module. I will be attending their conference in Orlando in January.

There wouldn't be any involvement of our families without childcare- I thank you all for your support and encouragement. This is what makes New Hope unique in the community and a friendly and welcoming place for the families with young children.

Submitted by Pam Poland, Dir Early childhood Ministries

Meeting Minutes: Mission Council
New Hope Presbyterian
October 14, 2019

Start:6:02PM with prayer from Ken Seim

Members Present: Olivia Myers, Jim LaRue, Jim Mayer, Ken Seim, Bob White, Robin Flanagan, Veronica Towe

Members Absent: Bonnie and Art Hunkins, Pam LaRiviere, Bill Ashton

Guests: Elena Brooks

- 1) **Opening devotional** was led by Robin and continued the conversation from last month
 - Talked about how our church is doing with caring for our missionaries in many different stages in their lives
 - Talked about having accountability people to make sure that we are all checking in with our mission partners
- 2) **Approval of the September Minutes.**

Motion to approve the minutes made by: Ken Seim
Second: Jim Mayer Passed: unanimously
- 3) **Visit with Elena Brooks**
 - Shared how God lead her to her decision to join Pioneers
 - She will be discipling college kids to serve on short term Missions trips
 - Needs to be fully funded by January needs a total of \$36,000 and is requesting from us \$750 a month which will cover roughly 25% of her total funding.
- 4) **Old Business**
 - Missions Table and schedule for November & December were reviewed with the request for council members to take an active role in staffing the table and hosting outside guests.
 - Park Alliance Church – Mission at the Airport. Partnering with them on May 15-16 at the Page Field airport with a focus on JAARS and Mission Aviation. This will be an opportunity to share with this partner of ours (B J Diggins) in their ministry.
 - Verity Gala – Friday November 1st
- 5) **Finalize 2020 Faith Budget**
 - There was discussion about Elena’s funding and where it will come from. Recommended to change the first proposal to take Elizabeth Casey to \$0 (group believed that this was not needed as a budget item) and add Elena Brooks at \$6,000
 - Motion to approve the edited 2020 Faith Budget made by: Veronica Towe

- Second: Jim LaRue
- Passed: unanimously(See attached 2020 NHP Missions Faith Budget)

6) **New Business**

- Discussed suggested distributions of funds available this year: a proposed suggested plan that detailed how these dollars could be spent was presented. In the discussion one change was made:
 - For We Care they have an urgent need to replace a door that is not functioning. Decided to move \$1,000 from their homeless feeding program for the door replacement. This then became #11 on the proposal.
 - Motion to approve moving \$1,000 to fixing the door at We Care, and the so edited proposal made by: Robin Flanagan
Second: Jim Larue
Passed unanimously (See attached “Special Support Funding for our partners in 2019”)
 - Council also approved the purchase of \$200 worth of bus passes for We Care.
- Review suggested changes to Policies & Procedure Manual by Art Hunkins. These changes were made to address language changes to align our P & P manual to reflect the new wording being used in the strategic plan for NHP.
 - Motion to accept the changes made by Jim LaRue
 - Second by: Jim Mayer
 - Passed unanimously
- Weekly prayer event: discussed and decided on a day and time for weekly prayer call for our Partners Thursdays @ 8pm was selected. Jim M provided instructions on how this will work.
- Mission trip checklist: A proposed checklist was passed out for further review at the next council meeting. The plan is to use a checklist in preparation for any trips that we support or sponsor to ensure that the trips are well planned and the appropriate documentation is in place.

7) Next meeting will be held on Monday, November 11, 2019, at 6:00 pm. Devotional & prayer leader: Pam “The Sending Church” – Remaining pages – 145-160

8) Closing prayer by Veronica Towe

9) Ended at 7:39

NHP Outreach & Missions Faith Budget for 2020				
		2019	2020	
		Budget	Projected	
Local Outreach				
1	Verity (pregnancy)	\$6,000	\$6,000	
2	Life Line (pregnancy)	\$6,000	\$6,000	
3	Young Life (youth devel.)	\$6,000	\$10,000	
4	Teen Challenge (youth at risk)	\$4,000	\$4,000	
5	Brittany Apt (neighbor love)	\$1,000	\$0	
6	Colonial Elementary (youth devel.)	\$6,000	\$6,000	
7	We Care (homeless & community)	\$4,000	\$6,000	
Supporting Roles				
1	Diggins/Wycliff (pilot training & transport)	\$10,000	\$12,000	
2	Finn (missionary counselling), One Mission Society	\$4,000	\$4,000	
3	Frame (training youth workers), YouthHOPE, NI	\$4,000	\$4,000	
4	Bruce & Becky Wilson (ProPel - Pioneers)		\$5,000	
5	Elena Brooks (Pioneers)		\$6,000	
Missional Outreach				
1	Boden (Frontiers) in Lebanon:	\$4,000	\$6,000	
2	ECHO Interns: Training to address hunger	\$8,000	\$8,000	
3	Edwards (NI) in Zimbabwe: Teach best farming practices/first aid	\$15,000	\$20,000	
4	Erwin (Faith Partners) in DR: Pastor support, sister church, orpha.	\$30,000	\$30,000	
5	Griffith (YouthHOPE, NI), in Thailand: Youth Homes	\$18,000	\$18,000	
6	NyKamp (EPC World Outreach) in Ethiopia: Youth Center- training	\$6,000	\$10,000	
7	Weinman (Young Life Int'l) in UK/Scotland:	\$12,500	\$12,500	
9	ECHO Field Experience	\$3,000	\$0	
Additional 2020 Faith Budget Items				
1	Mission Events	\$5,000	\$5,000	
2	Missionary Care & Mission Trips	\$25,000	\$25,000	
3	Discretionary Spending *	\$20,000	\$20,000	
4	Administration	\$5,000	\$1,500	
Totals		\$202,500	\$225,000	
* Several groups have not been included in our budget listing because their expenses are low. These will be taken out of Discretionary Spending as needed. These include City Gate, Juvie Jail, Dunbar Boosters, Chronic Pain Group, ESL, Dream Center, The Brittany				

Special Support Funding for Our Partners in 2019

1. **\$4,000** for Elena Brooks needed support for her work at Pioneers
2. **\$4,000** For Jesse Frame medical expenses related to knee surgery
3. **\$2,000** for Jesse Frame global youth leadership training and to this will be added to the proceeds from the fall bake sale.
4. **\$5,000** to purchase Bibles for distribution in Ethiopia. This will be enough to purchase about 1,500 Bible in their language. (Jon & Kristi Nykamp)
5. **\$4,000** for Weinmans as their roles are changing (at the Young Life camp in Scotland) somewhat with a lot of uncertainty.
6. **\$4,000** for Bruce & Becky Wilson for their support developing Propel. A new program to match individuals with specific skills to those needs in global missions for short term periods.
7. **\$4,000** for Lance & Elizabeth Edwards in Zimbabwe facing rampant inflation and unstable situations in the country.
8. **\$1,000** for WE Care feeding of the homeless in December.
9. **\$5,000** for operational expenses at Lifeline.
10. **\$2,000** for operational expenses at Verity.
11. **\$1,000** to repair/replace a door which is not working and not able to be locked.

Total for the above is \$36,000