



**STATED MEETING OF SESSION
New Hope Presbyterian Church (EPC)**

**Tuesday: October 22, 2019 (6pm- RM 212)
Minutes**

Session (Elders)

Teaching Elders:		Pastor Eddie Spencer	P		
Class of 2019		Class of 2020		Class of 2021	
Carlton Anderson	P	David Carpenter	EA	Bill Ashton	P
Steve Boutelle	P	Bill Enslin	P	Al Frees	P
Scott Connell	P	Art Hunkins	P	Randy Hincks	P
Jason Harre	P	Pat Mehaffie	P	Jeannie Martin	P
John Nord	P	Signe Pagel	EA	Alice Stanley	EA
Bill Roeder	P				
Kathy Scharlau	P				
Ed Harger (Staff)	P	Chuck Knox (Treas)	P	Ken Seim Missions)	P
Jim Mayer (Missions)	P	Dava Colcord (Guest)	P	Bob Welsh	P
P=Present, EA= Excused Absence, A=Unexcused Absence					

1. Opening Prayer: Pastor Eddie
2. Elder/Deacon roundtable discussion
3. At this point the Deacons broke off for their own meeting.
4. Dava Colcord made a presentation on a new Sunday School class which begins on Sunday, Nov 3rd at 9:30am. It is an eight week lesson using Andy Stanley's DVD's. It is a safe place environment for open discussion. She encouraged, if possible, to have some of the Elders attend.
5. Clerk of Session Report
 - a. **MSC (Al F./Randy H./Unanimous)** to approve the September minutes as presented. (See attached report)
 - b. **MSC (Carlton A./Pat M./Unanimous)** to approve the Special Congregational Meeting Minutes (see attached report)
 - c. **MSC (Bill A./John N./Unanimous)** to approve the membership statistical report (RptMS01) as presented. (See attached report)
 - d. Looking for a few volunteers to help out with the February Deacon/Elder's dinner. Pastor Eddie will get clarification and get back to Session by the next meeting
 - e. Report on our Retreat/Presbytery meeting (by attendees)
Those who attended (Bill A, Bob W, Bill E and Art H) gave a very positive report on the retreat and Presbytery meeting. Also noted that our own Pastor Mike Jones was accepted into Presbytery.
6. Mission/Outreach Council presentation on a new Policy and Procedures manual for Session's review and approval (Jim Mayer and Ken Seim): Jim and Ken presented to Session the new Mission/Outreach Council's Policy and Procedure Manual (see attachment).

The Mission's Council is looking for Session's Approval, hopefully, by the Feb, 2020 Session meeting..

7. Personnel Council Update (Bill E): Al Frees was added as a new Council member.
See attached report.
8. Financial reports (Chuck Knox): See attached report. Overall seems positive with perhaps a short fall come the end of the year
9. Finance Ministry (Randy Hincks): Randy will present to the congregation on Nov 10th a short update on the Mortgage.
10. Property Committee Update (Ed Hager): Ed H. noted that all directional signs are now in place. See attached report
11. Other Council/Ministry Status Updates and/or Reports (See attached reports):
 - a. Youth and Student Ministries report: Jordan Bates
Steve B. noted that it is difficult to find a qualified person to fill the position of Ass't Director. The committee is still looking..
 - b. Children Ministries report: Debbi Norris
 - c. Early Childhood Ministries: Pam Poland
 - d. Mission/Outreach Council minutes: Jim Mayer
 - e. Deacon's Minutes: Jill Ritterbusch
12. Old Business:
 - a. Art H.- Revised By-laws for Session review and approval.
Still being reviewed by committee.
13. New Business:
 - a. Need to consider when to start the 8am morning Worship Service.
Tabled for next meeting
 - b. Explore having a Leadership retreat in early January?
Tabled for next meeting
14. Tabled Items:
 - a. Review of potential Outreach opportunities (with new housing being built next door, etc.) It was the consensus to further explore this opportunity that the Lord has laid before us. We had some general conversation as to what could be done here.
 - b. Status on: A policy and/or guideline on handling investments (Tabled until further notice). Suggest removing this item?
15. The meeting was closed in prayer by: Bill E.

Next Session meeting is scheduled for Tuesday, Nov 26th at 6:00pm

Note: Don't forget our season of prayer at 5:45pm

Respectfully submitted,
Pastor Eddie, Moderator
Art H., Clerk of Session

Sunday, September 29, 2019
Called Congregational Meeting

Purpose:

1. To vote on a recommendation from Session to establish a Nominating committee for selecting Elders, Deacons, and Trustee (Class of 2022)

Minutes of the Meeting:

1. Meeting was opened with prayer at about 10:35am by the Moderator, Pastor Eddie Spencer.
2. Recommendation from Session to establish a Nominating committee with a core group of the following members:
 - a. Al Frees
 - b. David Carpenter
 - c. Claudia Griffin
 - d. Candy Engelman
 - e. Al Staffon

The congregation passed this motion unanimously.

3. Motion made from the floor to add Duane Higgins to this Nominating committee.
The congregation passed this motion unanimously
4. The Nomination Committee for selecting Elders, Deacons and Trustee (Class of 2022) are:
 - a. Al Frees
 - b. David Carpenter
 - c. Claudia Griffin
 - d. Candy Engelman
 - e. Al Staffon
 - f. Duane Higgins

5. Meeting was closed in prayer at about 10:50am by the Moderator, Pastor Eddie.

Respectfully submitted,
Pastor Eddie, Moderator
Art Hunkins, Clerk of Session



New Hope Presbyterian Church (EPC)

RptMS01- Monthly Membership Statistics for: September 2019

Active Membership as of the Beginning of Month		1,050
New Members this Month	1	
Membership (Unadjusted)		1,051

Membership Removals for the Month		
Members Deceased this Month	2	
Members Transfer Out this Month	0	
Members- Session has Approved to Remove	46	
Total Removals for this Month		-48

** Total Active Members as of the End of Month	1,003 **
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Active Affiliates as of the Beginning of Month		35
New Affiliates this Month	0	
Affiliates (Unadjusted)		35

Affiliate Removals for the Month		
Affiliates Deceased this Month	0	
Affiliates Transfer Out this Month	0	
Affiliates- Session has Approved to Remove	2	
* Total Removals for this Month		0

** Total Active Affiliates as of the End of Month	33 **
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*** Total Active Membership:	1,036 ***
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New Hope Presbyterian Church of SWFL, Inc.

Balance Sheet

As of September 30, 2019

10/21/19

Cash Basis

	Sep 30, 19
ASSETS	
Current Assets	
Checking/Savings	
11001 · Busey Operating	120,575.73
11005 · Finemark Checking	282,269.38
11009 · Petty Cash	200.00
Total Checking/Savings	<u>403,045.11</u>
Total Current Assets	403,045.11
Fixed Assets	
13003 · Office Equipment	49,011.94
13101 · Land Acquisition	2,451,549.32
14101 · Pre-Project Capital Costs	146,401.37
15101 · New Building Costs	7,720,447.97
19101 · Accumulated Depreciation	-72,739.56
Total Fixed Assets	<u>10,294,671.04</u>
TOTAL ASSETS	<u><u>10,697,716.15</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
22001 · Federal Tax Payables	377.22
22002 · FICA/Medicare Payables	-177.22
22101 · Retirement/IRA Payable	401.17
Total Other Current Liabilities	<u>601.17</u>
Total Current Liabilities	601.17
Long Term Liabilities	
24001 · Capital Building Mortgage	596,318.93
Total Long Term Liabilities	<u>596,318.93</u>
Total Liabilities	596,920.10
Equity	
30001 · General Fund	149,282.50
31001 · Amortized Capital Reserve Fund	50,000.00
31201 · Operational Contingency	6,718.00
31301 · Land/Facilities/Equip/Furnish	9,698,424.61
31401 · Campus Debt Reduction Fund	51,298.80
32001 · Worship Fund	
32101 · Worship/Music Fund	1,490.98
32201 · Organ Fund	55,459.36
32301 · Memorial Fund	1,862.97
Total 32001 · Worship Fund	<u>58,813.31</u>
32899 · Retained Earnings	6,250.00
33001 · Preschool Fund	199.63
34001 · Kid's Ministry Fund	
34101 · Kids Ministry General	7,460.97
34201 · Kids Sunday AM Offering	83.46
34301 · Kids Special Projects/Events	54.92
34501 · Kids Camp KidJam	291.76
Total 34001 · Kid's Ministry Fund	<u>7,891.11</u>
35001 · Student Ministry Fund	
35101 · Student Ministry General	2,707.21
35201 · Student Events	1,351.32
35202 · Student Projects	268.35
35301 · Student Retreat	1,187.00
35401 · Student MS Trip	-3,479.84

11:48 AM

New Hope Presbyterian Church of SWFL, Inc.

Balance Sheet

As of September 30, 2019

10/21/19

Cash Basis

	<u>Sep 30, 19</u>
35402 · Student HS Trip	3,861.59
35411 · Student Trip Scholarship	1,353.89
Total 35001 · Student Ministry Fund	7,249.52
36001 · Adult Class Funds	
36102 · Adult New Community Class	2,580.42
Total 36001 · Adult Class Funds	2,580.42
36201 · Womens Ministry Fund	
36211 · COF World Mission	1,099.53
36212 · COF Deborah Circle	121.38
36214 · COF Lois Circle	1.07
36215 · COF Rebekah Circle	111.00
36231 · Womens Retreat Registrations	450.93
36232 · Womens Retreat Donations	399.23
36401 · Women Ministry Events	-131.58
Total 36201 · Womens Ministry Fund	2,051.56
36301 · MOPS Fund	
36311 · MOPS AM	7,425.65
36321 · Moms @ Night	2,633.29
36331 · MomsNext AM	2,851.86
Total 36301 · MOPS Fund	12,910.80
37001 · Missions Fund	
37101 · Local Ministries General	1,618.92
37111 · Local Colonial Elementary	521.56
37121 · Local Brittany Apartments	1,789.68
37131 · Local Dunbar Booster Club	5,832.62
37141 · Local Dream Center	200.00
37301 · Supporting Ministry Fund	3,062.61
37311 · Supporting Edwards Scholarship	567.00
37321 · Supporting Mission Kid Care	375.00
37501 · Outreach Ministry Fund	20,255.15
37511 · Outreach ECHO	1,710.00
37711 · Mission Trips Scholarships	1,705.76
37801 · Mission Projects	3,524.12
Total 37001 · Missions Fund	41,162.42
38011 · Care & Compassion Fund	18,737.81
38201 · Single Moms Ministry	3,975.00
38901 · Memorial Garden Perpetual Care	31,138.32
Net Income	-47,887.76
Total Equity	10,100,796.05
TOTAL LIABILITIES & EQUITY	10,697,716.15

New Hope Presbyterian Church of SWFL, Inc.
Profit & Loss Budget vs. Actual General Fund
September 2019

10/21/19

Cash Basis

	<u>Sep 19</u>	<u>Budget</u>	<u>Jan - Sep 19</u>	<u>YTD Budget</u>	<u>Annual Bud...</u>
Ordinary Income/Expense					
Income					
40000 · General Budgeted Income	131,315.95	184,070.50	1,336,928.17	1,487,929.68	2,105,841.00
40011 · Interest Income	407.85		4,231.35		
42000 · Worship	455.00		3,042.50		
44100 · Kids Ministry	164.51		10,347.02		
45000 · Student Ministries	107.25		706.30		
46000 · Adult Ministry	414.00		2,400.00		
46200 · Womens Ministry	855.00		3,468.00		
46500 · Mens Ministry	0.00		2,696.39		
46600 · Family Ministries	0.00		15.00		
46800 · Hospitality	0.00		1,054.00		
48001 · BizNet Income	400.00		640.00		
49001 · Miscellaneous Income	0.00		0.00		
51000 · Missions	643.00		2,135.00		
58100 · Caring Ministries	0.00		590.00		
58500 · Deacons Ministry	0.00		150.00		
Total Income	134,762.56	184,070.50	1,368,403.73	1,487,929.68	2,105,841.00
Expense					
62000 · Worship/Music	2,141.44	0.00	21,061.40	20,300.00	20,300.00
63000 · Christian Education	6,456.14	0.00	80,542.93	106,700.00	106,700.00
66800 · Hospitality/Fellowship	657.57	0.00	9,024.63	11,800.00	11,800.00
70000 · Missions & Outreach	7,991.40	0.00	133,613.55	202,500.00	202,500.00
78100 · Care Ministries	2,083.34	0.00	20,883.85	28,100.00	28,100.00
78500 · Deacons	92.88	0.00	1,613.38	2,950.00	2,950.00
79000 · EPC Support	3,666.67	0.00	39,351.60	48,000.00	48,000.00
88000 · Facilities & Campus	6,089.16	0.00	129,992.16	202,900.00	202,900.00
88500 · Administration	15,016.40	0.00	106,401.59	150,350.00	150,350.00
89001 · Mortgage Principal and Interest	14,000.00	0.00	126,000.00	168,000.00	168,000.00
90000 · Personnel	61,599.66	0.00	745,359.10	1,164,241.00	1,164,241.00
Total Expense	119,794.66	0.00	1,413,844.19	2,105,841.00	2,105,841.00
Net Ordinary Income	14,967.90	184,070.50	-45,440.46	-617,911.32	0.00
Net Income	14,967.90	184,070.50	-45,440.46	-617,911.32	0.00

**Minutes For Mission Council Meeting
September 9, 2019**

Members Present: Robin Flanagan, Art Hunkins, Bonnie Hunkins, Pam LaRiviere, Jim Mayer, Oliver Myers Ken Seim, Veronica Towe, and Bob White

Members Absent: Bill Ashton, Jim LaRue

Guest: Kevin Erwin, missionary

The meeting was called to order at 6 pm by Ken Seim.

Robin Flanagan did the opening devotional from "The Sending Church." She led a discussion on the wounds of missionaries returning from the fields and what we are doing and should be doing to support them.

Kevin Erwin from Faith Partners spoke to us about his missionary work in the Dominican Republic noting that he has 11 strong Dominican leaders who would be able to continue the ministry once he retires.

Next we prayed for the following partners:

- WE Care's need for a replacement vehicle for their van that was totaled, for Tanya's daughter who had a stroke and for New Hope to get more involved with the meals that We Care provides to the community.
- City Gate's need for additional help on Tuesday morning with serving their meal, on Tuesday and Wednesday to do laundry and volunteers to visit with the people who attend.
- Nykamps and that there will be a good turnout for the dinner and it will be a profitable evening with the Nykamps feeling New Hope's support and encouragement for their work.
- Young Life with the start of school year and Duane Upton at Dunbar working with Middle & High School students. Also, Prayed for good health for Duane.
- Kevin Erwin's visits to the Dominican Republic, the Pastor's Conference in October, and the orphanage needs. Also, for safety within the country based on all the corruption that is going on there.

A motion was made by Jim Mayer, seconded by Art Hunkins and unanimously passed to approve the August minutes.

Old Business

- Budget for 2020 was reviewed and a motion was made by Pam LaRiviere, seconded by Art Hunkins and unanimously passed to accept the 2020 preliminary budget.
- Park Alliance Church is having a "Mission at the Airport," which is a Jaars opportunity, next February 22 & 23 at Page Field.
- The Verity Gala, which is their fundraiser, is on Friday November 1. It is a free event, but you must register.
- Jim Mayer shared a questionnaire that he is using to promote providing meals at We Care.

New Business

- The details for the dinner with Nykamps on September 14 were reviewed.
 - Robin Flanagan will invite ECHO interns to dinner with Nykamps.
 - Veronica Towe will get tablecloths & help setup and serving.
 - A motion was made by Art Hunkins, seconded by Bob White and unanimously passed to give \$100.00 gift to Jon Nykamp for his birthday.
- There is a Sunday night meeting with Nykamps at Ken Seim's house at 6 pm for Mission Council members. Sandwiches will be provided, members can bring drinks.

The next meeting will be held on Monday, October 14, 2019, at 6:00 pm. Olivia Myers will take the minutes. Pam LaRiviere will lead the devotional time.

Art Hunkins closed the meeting with prayer. The meeting was adjourned at 8:00pm.

Respectfully submitted,

Bonnie Hunkins, Secretary

Deacons present- Sharen Anderson, Sue Bova, Chris Bundschu, Al Cason, Judy Clarke, Candy Engelman, Christine Glatz, John Hoving, Doug Keno, Steve McKinnon, Carolyn Melton, Kathy Orkowski, Sandra Raak, Mindy Rutherford, Alan Staffon, Jan Zylstra

Unable to attend- Marlys Norve, Jill Ritterbusch

Doug Keno opened the meeting with prayer.

Opening comments - Moderator Doug Keno welcomed everyone to the meeting. Doug Keno celebrated his birthday this month and sang a funny happy birthday song.

Minutes approval - The minutes of the August meeting were approved. Mindy Rutherford made a motion to approve them, seconded by Steve McKinnon. They will now be sent to the New Hope website.

Treasurer's report –Steve McKinnon reported that Deacons have used \$1219.40 of our \$2950 for 2019.

The Joy of Encouragement

We continued with our discussion of the book mentioned above with Chapter 6 “Mr. Encouragement.” There are three key qualities of encouragement: 1. Performer not pretender, 2. Potential, not problems and 3. People not prominence. In this chapter, there was a story about a man who lost his job and his wife encouraged him to now write a book. The heart and ministry of Barnaba was also cited as an example of these qualities. A third story was about Bob Pierce who started World Vision. Even though Bob Pierce was very ill he went to Indonesia one last time. He met a girl there dying of cancer who was in too much pain to sleep. He gave her his last 10 sleeping pills, even when he could not get more there during his trip for his pain.

Old Business

Visitation

Let Doug know of people for who could use visits. Updates on people visited are appreciated.

New Business

Card Ministry

Susan Morton is making cards for us.

New lists were provided to be used going forward. We have an update as Clara Ogle has passed.

Property Council

There is a new golf cart with a larger bed in back for hauling.

A new larger sign is being discussed.

There was for praise for the council's setup for the Downton Abbey tea.

Receptions

There will be a memorial for Pam Zapf at 11 am on October 12th. Judy Clarke will head up the reception.

Four Score

Candy Engelman will chair this but will need help especially with entertainment ideas.

Nominating Committee

Candy Engelman and Alan Staffon are serving on this committee.

The next church prayer meeting will be Saturday, October 12 at 9:30 am.

To end our meeting we broke into prayer groups to pray for our special needs people and any other prayer concerns.

Our next meeting will be October 22, 2019 at 6:00 pm beginning with joining the elders.

Respectfully submitted,

Sue Bova and Jill Ritterbusch



New Hope Blood Drive 2019

Committee report for Deacon mtg on 9.24.19

Yearly Goal:

We have had 4 of the 5 blood drives with a total of 84 units collected resulting in 84% of the committee goal of 100 units collected for 2019. Next Blood Drive is November 24, 2019 at 8:15-1pm.

Results of the September 15, 2019 New Hope Blood Drive:

On Sunday, September 15, 2019 twenty four units of blood were collected that means a minimum of forty eight lives will be touched because of the caring generosity of our church family.

The 27 Donor participants were: Duane Bagley, Scott Connell, Tommy Dudley, Pat Durrance, Rob Durrance, Kevin Ellis, Jaquie Essick, Sharon Fischer, Phil Fischler, Heather Gonzales, Beth Harrison, Brandy Hart, Cynthia Higgins, Warren Jalving, Arlyn Knox, Mabel Lopez, Bonnie Maloney, Hope McDowell, James Miller, Jerry Mounts, Kay Parkinson, Sandra Raak, Perry Roberts, Lincoln Rus, Bruce Schultz, Amy Siracusa and Veronica Towe.

There is a date change on January & March of 2020 due to schedule conflicts.

The dates for the six 2020 Blood Drives: Jan. 19, March 15, May 17, July 12, Sept. 13 and Nov. 15.

History of Donor Volunteer **Participants** for New Hope Blood Drives: 2012-2019

Within the chart are New Hope Participants and below in **Blue** are Actual Units of Blood Collected.

	2019	2018	2017	2016	2015	2014	2013	2012
Jan			24			20		
Feb	17	20		22				
Mar			17		16	13		
Apr		27		18			21	
May	19		21					39
Jun					18			
Jul	24	23		26			24	22
Aug		20			14	16		
Sep	27						11	
Oct		23	12		14			
Nov	*			14		19		
Dec		17						
Yrly participants totals		130	74	80	62	68	56	61

Yrly actual 84 108 70 77 59 67 50 55
Units of Blood Collected

Respectfully submitted,

Sandra Raak

SKRdesign@comcast.net or call 239-247-2304

Correspondence report from Judy Clarke

Birthday cards 11

Get Well 2

Thoughts and prayers 18

Sympathy 6

Encouragement 6

New Hope Personnel Council Meeting – Oct. 15 - 3 PM Room 211

Attendees: Bill Enslin, Craig Martin, Al Frees, Scott Connell

Minutes by: Scott Connell

Items Discussed:

- Update on the progress of Mike Jones / EPC Presbytery - Craig: Oct. 18/19 Florida Presbytery to examine.
- New Member to Council: Elder Al Frees – general overview of operations, duties and responsibilities including document handouts (Personnel Council purpose outline, Employee Handbook)
- Update on Job Descriptions – Scott: continued work in progress of producing all descriptions in a similar format.
- Update - Review of the NHP Employee Evaluation's – Gregg provided Staff self-evaluation form to be completed by October 31.
- Review of proposed budget for 2020 – Craig: Review of 2019 expenses to date and forecast through 2019, discussion of each department (Pastors, Program Staff, Support Staff and Nursery Staff) including each line item of compensation. Additional analysis is in progress for 2020 Budget.

Student Ministry for September and October

- SoulStation on Sunday mornings has continued, we are using LIVE's "Journey to Freedom" curriculum and students seem to be well receptive to it. **We still need additional adults to volunteer during this hour.**
- Common Ground on Wednesday nights wrapped up a series on habits for spiritual growth. On October 9th, all nine student small groups met separately to do something fun and make memories, building trust among the group and with the adult leaders. We kick off a new series this month called "Stressed Out."
- We had a small gathering of high school students at our beach day in September and are planning a worship night for high schoolers this month.
- Jordan (and Mark Dillehay) are leading a small group of student leaders (called Student Servant Team, SST), helping develop leadership skills and equipping these students to take more ownership of the student ministry, using their gifts to help it grow and develop and be effective in ministering to them and their peers. It's so exciting to see them already blooming and growing!
- Contact work with students is ongoing.
- Steve Boutelle, the chairman of the "Assistant Director of Student Ministry search committee" can give further updates on our search for an ADSM. This position is crucial in order for our Small Group Leaders (SGLs) to keep up with the growth of our group and minister effectively to all the students (and also a very important position to fill if Jordan is to flourish in her position as Director and not burn out). **PLEASE PRAY.**
- ANSWER TO PRAYER: we filled the last hole in our SGL team! Praise God! There are always needs for subs, however, so please contact Jordan if you have any folks in mind that could be called upon for one-time help on Wednesday nights (adult men or women)
- **URGENT** needs for November:
 - **adult volunteer helpers and teachers for Sunday mornings 9:30-10:30am** (we are averaging 60 students every Sunday and need more than just 3-4 adults helping out)

Submitted by Jordan Bates

October report to Session

Children's Ministry

On November 3rd Ministry Appreciation after worship, children's council is hosting a barbeque and game time for our weekly children's ministers and their families.

VBS themes were reviewed for 2020 VBS on June 8-12th. A space theme and Knights (armor of God) theme are the two finalists for further review.

Mission Focus – there was discussion on our mission focus for this school year. For the fall, families are encouraged to participate in the Operation Christmas Child project with the church. In January, February, we hope to serve with We Care Outreach and possibly raise money for some of their meals. We also hope to reveal the VBS missions early for those who wish to raise money.

Submitted by Debbie Norris