



STATED MEETING OF SESSION
New Hope Presbyterian Church (EPC)
Tuesday: May 28, 2019 (6pm- RM 212)
Minutes

Session (Elders)

Teaching Elders:		Pastor Eddie Spencer	P		
Class of 2019		Class of 2021			
Carlton Anderson	P	Paul Amazeen	P	Bill Ashton	EA
Scott Connell	P	David Carpenter	P	Steve Boutelle	P
Jason Harre	P	Bill Enslen	P	Al Frees	P
John Nord	P	Art Hunkins	P	Randy Hincks	P
Bill Roeder	P	Pat Mehaffie	P	Jeannie Martin	P
Kathy Scharlau	P	Signe Pagel	P	Alice Stanley	EA
Bob Welsh (Guest)	P	Craig Martin (Guest)	P		
				Quorum:	Yes
P=Present, EA= Excused Absence, A=Unexcused Absence					

- A. Opening Prayer:** at 6:00 pm by Paul A.
- B. Clerk of Session Report:** Art Hunkins
1. **MSC (Bill E./Pat M/Unanimous)** to approve the Session Minutes for April as presented. (See attachment)
 2. Correspondence:
 - a. Paul Amazeen’s Resignation (due to Moving out of the area- See attachment)
 - b. Note of Appreciation from Pastor Stu (see attachment)
 3. Communion was held on Sunday, May 5th.
 4. **MSC (Jason H./Steve B./Unanimous)** to accept the RptMS01- Membership Status Report for April as presented (See attachment).
 5. Report on Presbytery (PR) Meeting: Dave C. and Bob W. gave a brief positive report on the Presbytery Meeting held in PR. The warm reception exceeded all expectations.
- C. Personnel Council:** Scott C. and Bill E,
1. Status on the Interim Assistant Pastor (Rev. Dr. Gregg Meserole.)
 The committee had a meeting with Pastor Gregg and worked out the details based on the job description. A question was raised about a possible conflict with the EPC Book of Order. The question is, can a Non-EPC ordained minister administer the Sacraments. After some discussion it was decided to have the Clerk of Session check it out with Presbytery and report back its findings.
 2. Subject of the unforeseen resignation of Jim Clark. After An extensive discussion of personnel issues at the highest level, the Pastor asked Bill E. to pray for the situation and for God’s leading to grant the leadership wisdom, understanding and grace as this is being looked into.
- D. Search Committee (for an Associate Pastor) report:** Craig Martin.
 The committee has received some applicants with more coming. Each is under review.
- E. Finance Ministry Report:** Randy H. (see attached financial report)
 Randy noted the positive cash-flow position the church is currently in.
- F. Other Council/Ministry Status Updates and/or Reports:**
1. Youth and Student Ministries report: N/A
 2. Children Ministries report: Debbi Norris N/A
 3. Mission/Outreach Council minutes: Daniel Meade (see attachment)
 4. Deacon’s Minutes: Jill Ritterbusch (see attachment)

G. Old Business: Art H. gave a brief update on the status of the revised By-laws, noting it should be available for Session's review by next month's meeting.

H. New Business: None

I. Tabled Items:

1. Review of potential Outreach opportunities (with new housing being built next door, etc.)
It was the consensus to further explore this opportunity that the Lord has laid before us.
Next Step?

2. Status on: A policy and/or guideline on handling investments (Tabled until further notice).

J. Meeting was closed with prayer by John N.

Respectfully submitted by:
Pastor Eddie, Moderator
Art Hunkins, Clerk of Session

Next Month's Session meeting will be held on Tuesday, June 25th at 6:00 PM – Room 212.
Don't forget our pre-session prayer time at 5:45pm.



New Hope Presbyterian Church (EPC)

RptMS01- Monthly Membership Statistics for: April 2019

Active Membership as of the Beginning of Month		1,027
New Members this Month	12	
Membership (Unadjusted)		1,039

Membership Removals for the Month		
Members Deceased this Month	1	
Members Transfer Out this Month	0	
Members- Session has Approved to Remove	0	
Total Removals for this Month		-1

** Total Active Members as of the End of Month	1,038 **
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Active Affiliates as of the Beginning of Month		35
New Affiliates this Month	0	
Affiliates (Unadjusted)		35

Affiliate Removals for the Month		
Affiliates Deceased this Month	0	
Affiliates Transfer Out this Month	0	
Affiliates- Session has Approved to Remove	0	
* Total Removals for this Month		0

** Total Active Affiliates as of the End of Month	35 **
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*** Total Active Membership:	1,073 ***
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New Hope Presbyterian Church (EPC)

RPT09G- Adjustments to Membership (ELI)

For Month of: April 2019

Membership Dates
Start End

AA13	Bottelson, Cindy	4/28/2019		New Member this Month
AA13	Bottelson, Randy	4/28/2019		New Member this Month
AA13	Cauthan, Jake	4/28/2019		New Member this Month
AA13	Cauthan, Joanna	4/28/2019		New Member this Month
AA13	Chiklakis, Allie	4/28/2019		New Member this Month
AA13	Chiklakis, Jason	4/28/2019		New Member this Month
AA13	Letcher, Barb	4/28/2019		New Member this Month
AA13	Ranzau, Carol	4/28/2019		New Member this Month
AA13	Rosenberg, Amanda	4/28/2019		New Member this Month
AA13	Rosenberg, David	4/28/2019		New Member this Month
AA13	Ziel, Bret "Chef"	4/28/2019		New Member this Month
AA13	Ziel, Vicky	4/28/2019		New Member this Month

* Total Catg: 12

AR20	Parker, Joyce	8/10/1997	4/21/2019	Member Deceased on: 4/21/2019
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* Total Catg: 1

Prepared by the Church Admin Office

** End of Report **

To: Session – Meeting May 28, 2019

From: Personnel Council

The following items are for Information:

- Update on Gregg Meserole - Met with Personnel and reviewed and developed a Job Description and established his compensation and tentative start date of June 1, 2019. See attached Job Description.
- Job Descriptions – Continued common format work in progress.
- Revised Organizational Chart. See attached.



10051 Plantation Rd, Fort Myers, FL 33966 | 239-274-1230 | www.NewHopeFortMyers.org

Job Title: Interim Pastoral Assistant

Purpose / Job Summary:

- Pastoral Care - including Hospital Visits, coordination & assigning Lay Persons
- Sunday Morning Services - assisting with Traditional Services
- Teaching – adult education
- Tasks as assigned by Sr. Pastor

Required Qualifications:

- Ordained Pastor
- Experienced in Leadership position in a multi-staff setting
- Ability to cultivate interpersonal relationships
- Ability to communicate God's Word in an intergenerational church family and community
- Understanding of the EPC governance

Key Area of Responsibilities:

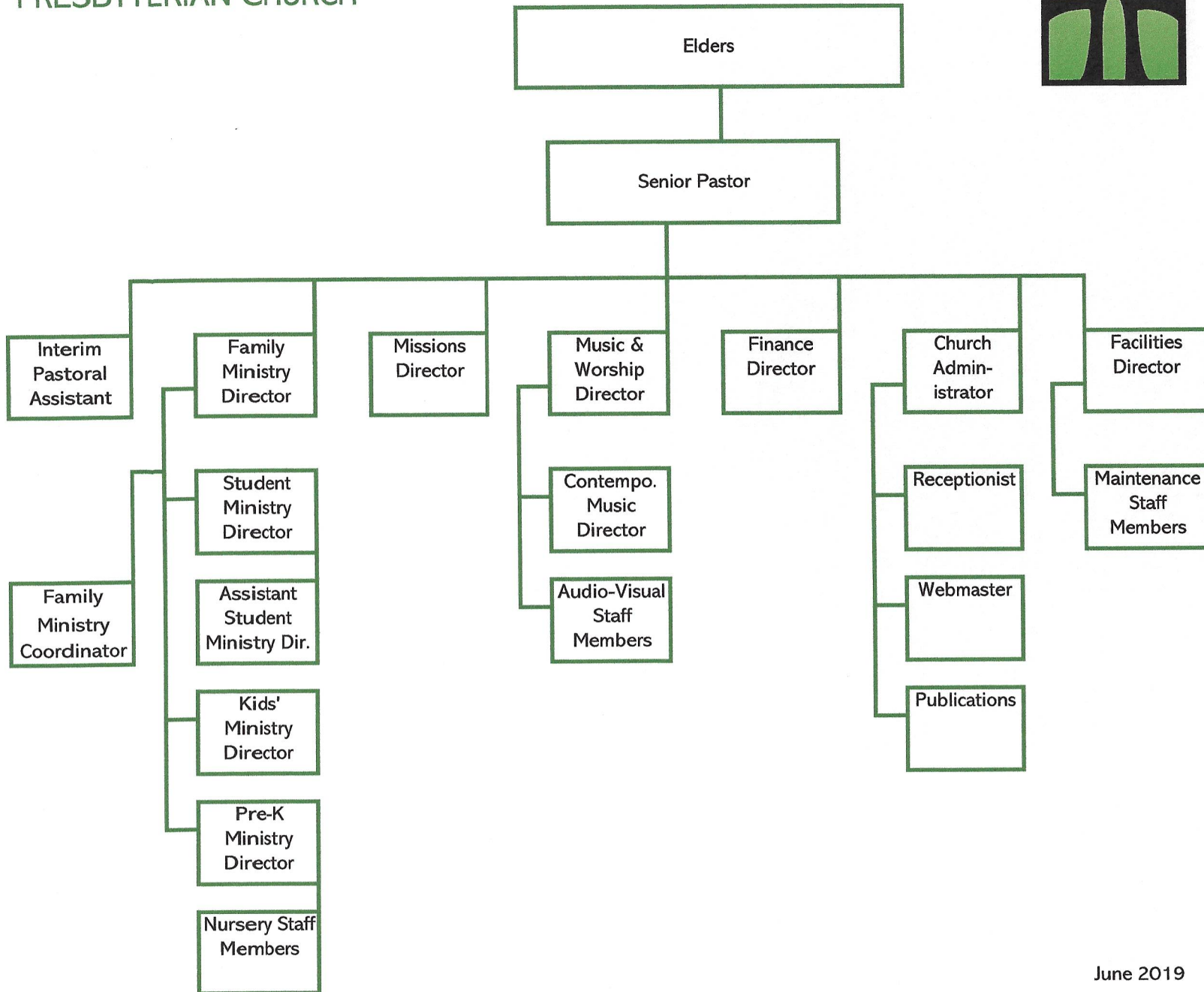
- Personal and passionate commitment to live the Gospel
- Understand the context of NHP and become a vital part of the NHP church family and staff with a commitment to be a servant leader and pastor for all the church family.
- Teach and spiritually equip God's people
- Assist in leading worship and administering the sacraments
- Participate in our pastoral care ministry

Key Areas of Accountability:

- The Interim Pastoral Assistant will work under the leadership of the Sr. Pastor and the NHP Session
- This position is on an interim basis and based on approximately 15 hours per week

NEW HOPE
PRESBYTERIAN CHURCH

STAFF STRUCTURE



New Hope Presbyterian Church of SWFL, Inc.

Balance Sheet

As of April 30, 2019

05/23/19

Cash Basis

	Apr 30, 19
ASSETS	
Current Assets	
Checking/Savings	
11001 · Busey Operating	179,656.38
11005 · Finemark Checking	350,286.00
11009 · Petty Cash	200.00
Total Checking/Savings	530,142.38
Total Current Assets	530,142.38
Fixed Assets	
13001 · Leasehold Improvements	23,062.49
13003 · Office Equipment	48,969.44
13005 · Music/Sound Equipment	44,236.33
13101 · Land Acquisition	2,451,549.32
14101 · Pre-Project Capital Costs	146,401.37
15101 · New Building Costs	7,720,447.97
19101 · Accumulated Depreciation	-72,739.56
Total Fixed Assets	10,361,927.36
TOTAL ASSETS	10,892,069.74
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
22001 · Federal Tax Payables	377.22
22002 · FICA/Medicare Payables	-177.22
22101 · Retirement/IRA Payable	401.17
Total Other Current Liabilities	601.17
Total Current Liabilities	601.17
Long Term Liabilities	
24001 · Capital Building Mortgage	701,965.06
Total Long Term Liabilities	701,965.06
Total Liabilities	702,566.23
Equity	
30001 · General Fund	148,108.81
31001 · Amortized Capital Reserve Fund	50,000.00
31201 · Operational Contingency	31,389.00
31301 · Land/Facilities/Equip/Furnish	9,660,077.30
31401 · Campus Debt Reduction Fund	47,975.08
32001 · Worship Fund	
32101 · Worship/Music Fund	1,490.98
32201 · Organ Fund	59,800.18
32301 · Memorial Fund	1,812.97
Total 32001 · Worship Fund	63,104.13
33001 · Preschool Fund	199.63
34001 · Kid's Ministry Fund	
34101 · Kids Ministry General	6,945.97
34201 · Kids Sunday AM Offering	83.46
34301 · Kids Special Projects/Events	54.92
34501 · Kids Camp KidJam	-4,213.00
Total 34001 · Kid's Ministry Fund	2,871.35
35001 · Student Ministry Fund	
35101 · Student Ministry General	2,707.21
35201 · Student Events	1,331.62
35202 · Student Projects	268.35
35301 · Student Retreat	542.00

4:45 PM

New Hope Presbyterian Church of SWFL, Inc.

Balance Sheet

As of April 30, 2019

05/23/19

Cash Basis

	Apr 30, 19
35401 · Student MS Trip	3,132.19
35402 · Student HS Trip	-6,092.33
35411 · Student Trip Scholarship	4,153.89
Total 35001 · Student Ministry Fund	6,042.93
36001 · Adult Class Funds	
36102 · Adult New Community Class	2,580.42
Total 36001 · Adult Class Funds	2,580.42
36201 · Womens Ministry Fund	
33330 · Women Ministry General	1,321.76
36211 · COF World Mission	977.77
36212 · COF Deborah Circle	366.38
36213 · COF Hannah Circle	93.60
36214 · COF Lois Circle	364.07
36215 · COF Rebekah Circle	694.24
36231 · Womens Retreat Registrations	450.93
36232 · Womens Retreat Donations	399.23
Total 36201 · Womens Ministry Fund	4,667.98
36301 · MOPS Fund	
36311 · MOPS AM	13,249.65
36321 · Moms @ Night	2,258.58
36331 · MomsNext AM	2,839.07
Total 36301 · MOPS Fund	18,347.30
37001 · Missions Fund	
37101 · Local Ministries General	4,298.92
37111 · Local Colonial Elementary	-1,423.85
37121 · Local Brittany Apartments	936.01
37131 · Local Dunbar Booster Club	5,962.62
37141 · Local Dream Center	200.00
37301 · Supporting Ministry Fund	3,012.61
37311 · Supporting Edwards Scholarship	116.00
37321 · Supporting Mission Kid Care	375.00
37501 · Outreach Ministry Fund	50,488.75
37511 · Outreach ECHO	10.00
37541 · Outreach Griffith-NMSI	50.00
37700 · Mission Trips Fund	
37702 · Tanzania 2019	100.99
37703 · Brazil 2019	-12.95
Total 37700 · Mission Trips Fund	88.04
37711 · Mission Trips Scholarships	1,705.76
37801 · Mission Projects	2,275.92
Total 37001 · Missions Fund	68,095.78
38011 · Care & Compassion Fund	24,156.86
38201 · Single Moms Ministry	4,200.00
38901 · Memorial Garden Perpetual Care	32,789.06
39999 · Miscellaneous Fund	2,811.08
Net Income	22,086.80
Total Equity	10,189,503.51
TOTAL LIABILITIES & EQUITY	10,892,069.74

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05/23/19

Cash Basis

New Hope Presbyterian Church of SWFL, Inc.
Profit & Loss Budget vs. Actual General Fund
April 2019

	Apr 19	Budget	Jan - Apr 19	YTD Budget	Annual Bud...
Ordinary Income/Expense					
Income					
40000 · General Budgeted Income	156,393.59	224,292.07	654,651.51	718,781.57	2,105,841.00
40011 · Interest Income	503.53		2,032.27		
42000 · Worship	397.50		1,572.50		
44100 · Kids Ministry	2,642.09		7,626.69		
45000 · Student Ministries	0.00		429.05		
46000 · Adult Ministry	85.00		1,869.00		
46200 · Womens Ministry	1,258.00		2,156.00		
46500 · Mens Ministry	0.00		2,696.39		
46800 · Hospitality	48.00		1,054.00		
51000 · Missions	0.00		991.00		
58100 · Caring Ministries	0.00		590.00		
58500 · Deacons Ministry	0.00		150.00		
Total Income	161,327.71	224,292.07	675,818.41	718,781.57	2,105,841.00
Expense					
62000 · Worship/Music	1,294.79	0.00	8,541.21	20,300.00	20,300.00
63000 · Christian Education	6,012.22	0.00	33,594.97	106,700.00	106,700.00
66800 · Hospitality/Fellowship	802.42	0.00	5,143.89	11,800.00	11,800.00
70000 · Missions & Outreach	7,936.07	0.00	51,606.21	202,500.00	202,500.00
78100 · Care Ministries	2,638.26	0.00	10,363.88	28,100.00	28,100.00
78500 · Deacons	381.94	0.00	1,166.83	2,950.00	2,950.00
79000 · EPC Support	3,666.66	0.00	15,124.08	48,000.00	48,000.00
88000 · Facilities & Campus	19,206.64	0.00	59,116.79	202,900.00	202,900.00
88500 · Administration	7,534.12	0.00	48,073.09	150,350.00	150,350.00
89001 · Mortgage Principal and Interest	14,000.00	0.00	56,000.00	168,000.00	168,000.00
90000 · Personnel	98,103.47	0.00	363,863.61	1,164,241.00	1,164,241.00
Total Expense	161,576.59	0.00	652,594.56	2,105,841.00	2,105,841.00
Net Ordinary Income	-248.88	224,292.07	23,223.85	-1,387,059.43	0.00
Net Income	-248.88	224,292.07	23,223.85	-1,387,059.43	0.00

Mission Council Meeting Minutes
New Hope Presbyterian
April 8, 2019 at 6pm in room 209

Members Present: Daniel Meade, Ken Seim, Jim Mayer, Robin Flanagan, Pam LaRiviere, Jim LaRue, Bob White

Members Absent: Olivia Myers, Bill Ashton, Veronica Towe.

Guest: Marilyn Cox

Membership edit: After having attended and observed two meetings, Pam LaRiviere is joining the council as a member. Ken Seim opened the meeting at 6:04pm.

- 1.) Jim M led the group in discussion regarding pages 13-31 of The Sending Church.
- 2.) Partner Updates & Prayer requests:
 - CityGate is in need of two more volunteers to help with meal prep.
 - David & Susan Weinman are gearing up for the busy camp season. There is a need both for more camp staff (specifically summer staff) and a pastor for their local parish (David has been providing pulpit supply).
 - YoungLife Lee County is still searching for an Area Director and are in need of 5-6 club leaders for next school year due to attrition. Dwain's health is up and down and he would like good health for camps. More scholarship money needed for camps.
 - Adam & Kristy Griffith have arrived in the states and are preparing for several months away from their team in Chiang Mai and time spent with family and friends. The burning season is very bad and extra prayers asked for health.
 - The Dream Center is looking expand several programs, including the diversion program over the summer and the mentoring program again in the fall. They are still looking for more funding before the next phase of renovation begins.
 - Daniel requested prayer for his upcoming trip to Costa Rica, where he will be the camp speaker for the AMCA International Youth Group.
 - Pam requested prayer for a private matter.
- 3.) **Jim LaRue made a motion to reapprove the January minutes with suggested edits. Bob White seconded and the motion passed unanimously.** The March Minutes were left unapproved as they had not been printed out due to a miscommunication.
- 4.) Old Business
 - Ken announced that the finished Policies and Procedures manual would be distributed at the May meeting with final approval and discussion for the June meeting.
 - Daniel invited feedback regarding the Elena Event put on by Student Ministries.
 - Overall, those that attended report the content was excellent and well-prepared.
 - There needed to be better communication ahead of time regarding when meals would be served.
 - There needed to be more communication overall regarding participation by the church at large.
 - Daniel ran through the summer schedule for Partner Reviews. Assignments and forms would be distributed at the May meeting with a deadline of *scheduling* partner interviews by the June meeting.
 - The Griffiths' upcoming visit preparation is coming along nicely.
 - Marilynn offered to host a Missions Council dinner at her home.
 - Bob confirmed the use of his vehicle.
 - Robin confirmed the use of a car seat and volunteered to help with An Evening in Thailand.
 - Jim LaRue added that he could help as well with the Evening in Thailand event.
- 5.) New Business
 - Bruce & Becky Wilson, along with Elizabeth Casey, will be commissioned as missionaries sent by New Hope during the Sunday morning services on May 19th.
 - A fundraiser opportunity will be held the evening of Saturday, May 18th, for the Wilsons, giving Bruce an opportunity to talk about PROpel and invite people to join their support team.
 - Alex Maile is requesting financial support for his summer on staff with Son Servants. His letter along with pertinent information about Son Servants was distributed.
 - Jim Mayer made a motion to allocate \$1,000 to Alex's trip. Jim LaRue seconded and the motion passed unanimously.**
 - Pam wanted to thank those that had been able to come out to the SWFL Free Pain Clinic's banquet on April 4th and reaffirmed her desire to get New Hope more engaged in the ministry.
- 6.) The next meeting will be held on Monday, May 13th with Pam LaRiviere facilitating the discussion.
- 7.) Bob closed the meeting with a prayer at 7:30pm.

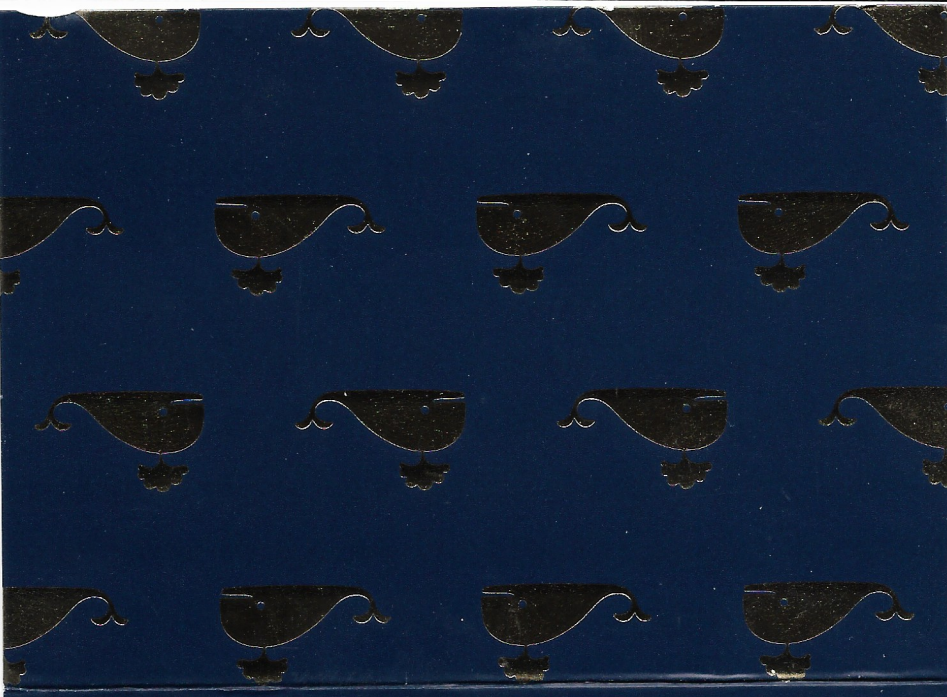
overwhelmed by the outpouring
of love and encouragement.

Seeing New Hope has
been a true joy in addition to
seeing what happens when a group
of men and women constrained
by the Spirit step out in faith

Dear Scott,

Please share with the
Session my extreme appreciation
for the very generous retirement
gift and celebration.

Ethelanne and I were



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Please know that you
and Pastor Eddie and the entire
congregation will continue to be
in our prayers Thank you.

All of God's best,
JL


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made from 60-70% recycled fiber. We print with nontoxic soy-based ink.

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May 24, 2019

Dear Family at New Hope:

Paul and Carrie Amazeen are moving to North Carolina to be near their family. We will be leaving Florida on June 28, 2019 and we will be missing all our friends in Christ at New Hope Presbyterian Church. This has, without a doubt, been the most caring church of which we have ever been members. For a number of reasons we feel this is God's leading and it was confirmed with His timing – our home in Burnt Store Marina sold in ONE DAY! And we found a new home in North Carolina in TWO DAYS!

Please note this means Paul is resigning, with regrets, from his position as an Elder at New Hope.

We wish God's blessing on all of you!

Paul and Carrie

Phone and Email remain unchanged:

Carrie: (603) 427-3934; camazeen@ix.netcom.com

Paul: (216) 346-1556; amazeen@ix.netcom.com

New home address: 2012 Gingerwood Lane, Leland, NC 28451